

MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Reaccredited with 'B' Grade by NAAC, Recognised by UGC & AICTE and
Affiliated to University of Madras
Sholinganallur, Chennai-600119, Tamil Nadu, India.
website: www.mscartsandscience-edu.in

28 Years of Academic Excellence



Student Handbook 2018-2019

Dean

Alhaj Dr. Major M. JAILANI, M.Sc., M.Phil., M.A., D.H.Ed., Ph.D.,
044-24501578, dean@mscasartsandscience-edu.in

Academic Director

Hajee. Dr. M. ABUL HASAN SATHALI, M.A., M.Phil., Ph.D.,
044-24500212,
ad@mscasartsandscience-edu.in

Principal

Dr. R. MEGANATHAN, M.Com., M.Phil., M.B.A., Ph.D.,
044-24501115, 24501054,
principal@mscasartsandscience-edu.in

Office : 044-24502577, 044- 24502576
Telefax : 044-24501114
E-mail : mscas@rediffmail.com
Website : www.mscartsandscience-edu.in

Pearls from the tradition of Prophet Mohammed (SAW)

“Acquire knowledge for it enables its possessor to distinguish what is forbidden from what is not”

It lights the way to heaven

It is our friend in the desert

Our society in solitude

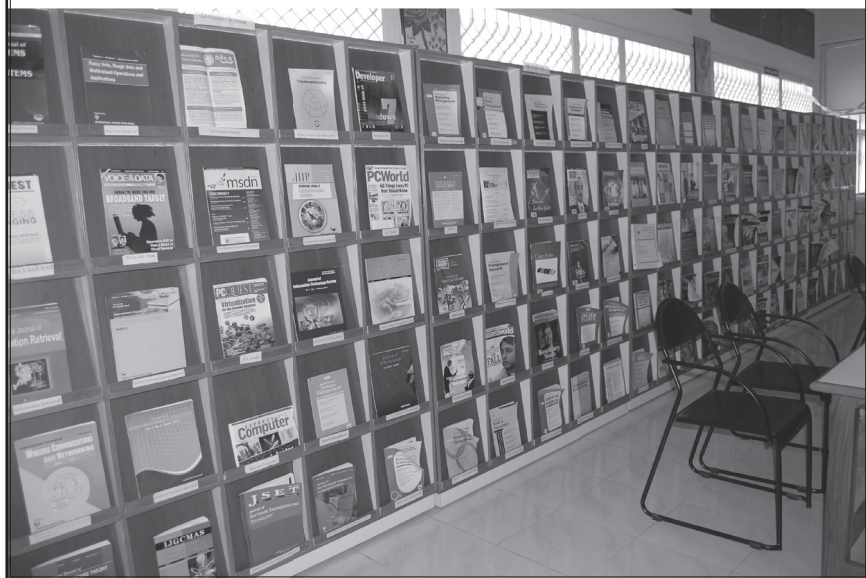
Our companion when bereft of our friends

It guides us to happiness

It sustains us in misery

It is our ornament in the company of friends

It serves us as an armour against our enemies



Journal Section of College Central Library

**In the name of Allah,
The Most Beneficent,
the Most Merciful**

INVOCATION

Praise be to Allah, Lord of the Worlds,
The Beneficent, the Merciful,
Owner of the Day of Judgment,
Thee alone we serve,
Thee alone we ask for help,
Show us the straight path,
The path of those, whom Thou hast favoured,
Not the path of those who earn Thine anger,
Nor of those who go astray.

A'ameen!



Mosque within the College Campus

PERSONAL MEMORANDA

Name :

Class : Roll No. :

Date of Birth :

Height : Cms/Weight : Kgs

Chest : Cms

Male / Female :

Father's Name :

Occupation :

Temporary Address :

.....

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.....

Phone No. (R) (O) : (M)

Permanent Address :

.....

.....

.....

Phone No. (R) (O) : (M)

Nationality

Library Ticket No. :

Telephone No :

Season Ticket No. :

University Reg. No. :

Bike/Car No. :

Blood Group :

Signature

THE NATIONAL ANTHEM

Jana - gana - mana - adhinayaka, jaya hey
Bharata - bhagya - vidhata.
Punjab - Sindh - Gujarat – Maratha
Dravida - Utkala – Banga
Vindhya - Himachala - Yamuna – Ganga
Uchachala - Jaladhi - taranga,
Tava shubha name jage,
Tava shubha asisha maage,
Gae tava jaya gatha,
Jana - gana - mangala - dayaka jaya hey
Bharata - bhagya - vidhata.
Jaya hey, Jaya hey, Jaya hey,
Jaya jaya jaya jaya hey!

TRANSLATION

Thou art the ruler of the minds of all people,
Thou Dispenser of India's destiny,

Thy name rouses the hearts of the Punjab,
Sind, Gujarat and Maratha, of Dravid,
Orissa and Bengal.

It echoes in the hills of the Vindhyas and
Himalayas, mingles in the music of the Jamuna
And the Ganges, and is chanted by the waves
Of the Indian sea.

They pray for Thy blessing and sing Thy praise.
Thou Dispenser of India's destiny

Victory, Victory, Victory to Thee

NATIONAL PLEDGE

“India is my country, all Indians are
My brothers and sisters,

I love my country and I am proud of
its rich and varied heritage.
I shall always strive to be worthy of it.

I shall give my parents, teachers and
all elders respect and
treat everyone with courtesy;

To my country and my people
I pledge my devotion.
In their well-being and prosperity
alone lies my happiness.”

தமிழ்த்தாய் வாழ்த்து

நீராரும் கடலுடுத்த நிலமடந்தைக் கெழிலொழுகும்
சீராரும் வதனமெனத் திகழ் பரதக் கண்டமிதில்
தெக்கணமும் அதிற்சிறந்த திராவிடநல் திருநாடும்
தக்கசிறு பிறைநுதலும் தரித்தநறுந் திலகமுமே
அத்திலக வாசனைபோல் அனைத்துலகும் இன்பமுற
எத்திசையும் புகழ்மணக்க இருந்தபெருந் தமிழணங்கே!
தமிழணங்கே!

உன் சீரிளமைத் திறம்வியந்து
செயல்மறந்து வாழ்த்துதுமே!
வாழ்த்துதுமே!
வாழ்த்துதுமே!

-மனோன்மணியம் பெ. சுந்தரனார்

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MEMBERS OF THE MANAGING COMMITTEE

1. **Janab Alhaj S.M. MOHAMED YOUSUF** Chairman
2. **Mrs. S.M.H. SHARMILA** Secretary
3. **Janab S.M.A.J. ABDUL HALEEM** Director
4. **Mr. M. ASLAM HUSSAIN** Member
5. **Mr. P.R.L. HAMID IBRAHIM** Member
6. **Alhaj Dr. Major M. JAILANI**
Ex. Officio Member & Dean
7. **Hajee. Dr. M. ABUL HASAN SATHALI**
Ex. Officio Member & Academic Director
8. **Dr. R. MEGANATHAN** Ex. Officio Member & Principal
9. **Dr. A. PURUSHOTHAMAN**
Ex. Officio Member & Vice Principal
10. **Dr. A.STEPHEN** University Nominee
Professor of Nuclear Physics
University of Madras
Guindy , Chennai-600 025.



THE CREST OF THE COLLEGE

The Crest consists of a ring bearing the name of the college, a scroll on which is written a verse in Arabic, an open book and behind it a glowing torch.

The scroll showing the verse in Arabic stands for humility which is the hallmark of a true scholar. The verse when rendered in English would mean:

A true scholar owes all the knowledge he has acquired to Almighty Allah, the Most Beneficent and the Most Merciful and says nothing is his/hers. He humbly admits that only God, his Maker is perfect in knowledge and wisdom. (Verse 1:31) He knows only God is the Alpha and Omega of knowledge.

The open book in the middle stands for faith in the holy book of Quran that guides the scholar aright and shows him/her the right road to taken or trodden. The open book also stands for Education and wisdom.

The effulgent flame of the glowing torch at the top of the crest represents the right knowledge acquired through education coupled with faith. The Scholar uses it to destroy or dispel the detestable darkness of ignorance in him/her and also in others who come into contact with him/her. It is like the guiding pole star for the scholars.

In fine, the crest of the college stands for true learning and selfless service.



VISION AND MISSION OF THE INSTITUTION

Vision

The Vision of the college is to serve the social needs and to uplift the living standards of the rural youths by imparting higher education adhering not only to national but also international standards of education and fostering an enduring sense of discipline and single minded dedication to work.

Mission

By promoting the College into an Institution of Excellence, it aims to serve the rural youth by providing them with easy access to higher education and job opportunities. The college strives towards integrated personality growth of rural student in particular and students at large in which special attention is given to their intellectual, moral and cultural development. It inculcates discipline, higher level of culture and time values of life among the youth.

Our beloved Trustees & Admin



Janab Alhaj **S.M. MOHAMED YOUSUF**
CHAIRMAN



Janaba **S.M.H. SHARMILA**
SECRETARY



Janab **S.M.A.J. ABDUL HALEEM**
DIRECTOR



Alhaj **Dr. Major M.JAILANI**
DEAN



Hajee **Dr. M. ABUL HASAN SATHALI**
ACADEMIC DIRECTOR



Dr. R. MEGANATHAN
PRINCIPAL

THE GENESIS AND GROWTH OF MOHAMED SATHAK COLLEGE OF ARTS AND SCIENCE



(Late) Alhaj
Mohamed Sathak Thamby
Former Chairman



(Late) Alhaj
S.M. Ahamed Jalaluddin
Founder Chairman



(Late) Alhaj
Dr. S.M. Dastagir
Former Director



(Late) Alhaj
P.R.L. Sheik Aboobacker
Founder Trustee



(Late) Alhaj, S.M. Kabeer
Former Secretary &
Correspondent



(Late) Alhaj
Dr. S.M. Hamid Abdul Quadir
Former Chairman



The Mohamed Sathak Trust is a public, charitable, and educational body established in 1973, by the philanthropic Mohamed Sathak family of kilakarai, with the noble aim of promoting the cause of Higher Education.

The objective of Mohamed Sathak Trust is to promote Technical, Scientific and Management Education and to train the students belonging to all strata of society, particularly the youth of the backward communities, and to promote and upgrade the Technological and Managerial skills and human resource of the Nation.

The first educational endeavour, with the single aim of achieving these objectives was the establishment, in August 1980, at Kilakarai, a Polytechnic in the name and style, “**Mohamed Sathak Polytechnic**”, affiliated to the State Board of Technical Education and Training, Government of Tamilnadu. This offers technical education in Mechanical Engineering, Civil Engineering and Electrical & Electronics Engineering.

Encouraged by the success in their noble educational endeavour, the members of Mohamed Sathak Trust founded **Mohamed Sathak Engineering College** at Kilakarai affiliated to the Madurai Kamaraj University in October 1984. Moamed Sathak Engineering College puts stress on the thrust areas of Engineering and Technical studies of the modern area and offers Bachelor Degree programmes in Aeronautical Engineering, Civil Engineering, Chemical Engineering, Electronics and Communication Engineering, Architecture and Management Studies. These two Technical Institutions within a short span of time have earned international acclaim and reputation for academic excellence, disciplined academic life, educational advancement and enviable all round development.

It is a matter of pride and achievement that in the academic year 1994-95 Mohamed Sathak Engineering College earned the “**Vincent Bendix Award**” presented by the United States of America for the Project entitled “A Mobility for the Blind” submitted by the students of the Department of Electronics.

In 1992, Mohamed Sathak Trust established **Mohamed Sathak Industrial Training Institute** at Kilakarai, with the purpose of offering training to technical personnel at the basic level. This Institution offer courses in Automobile Engineering, Draughtsmanship, Carpentry and Electronics for Fitters.

Mohamed Sathak Trust approached the Government of Tamil Nadu and the University of Madras for establishing a college of Arts and Science in the city of Chennai. The Government of Tamil Nadu accepted the proposal of Mohamed Sathak Trust and granted permission for the establishment of **Mohamed Sathak College of Arts and Science**, under Self Financing Scheme (vide GO. Ms. o. 1125, dated 6th August 1990).

The University of Madras was also pleased to grant affiliation to degree courses leading to B.A. Corporate Secretaryship, B.Com., and B.Sc., Computer Science from the academic year 1991-92., B.B.A (Bachelor of Business Administration) from 1992-93, B.Sc., Biochemistry and Microbiology from 1993-94 B.Sc., Catering Technology and Hotel Management. B.Sc., Nutrition and Dietics. Master of Computer Application and M.B.A., from 1994-95, B.E.S. (Bachelor of Electronics Science and M.A., Social Work from 1995-96. The Management is pleased to inform that affiliation for M.Sc., Applied Microbiology. M.Sc., Biochemistry and B.B.A., from the academic year 1996-97 was granted. The **All India Council for Technical Education** (AICTE), Ministry of Human Resource was pleased to accord approval to offer professional courses in Master of Business Administration Programme (MBA) and Master of Computer Application (MCA) from the academic year 1994-95 and 1997-98, respectively.

The University of Madras granted affiliation for BCA Course in 1998-1999 and B.Sc., Visual Communication in 1999-2000. M.Sc., Bio Technology and M.Sc., Information Technology in 2001-02, B.I.S.M. in 2002-2003, M.Sc., Bioinformatics and M.Sc. Electronics Science in 2003 - 2004 and B.Sc., Bio Technology in 2005 - 2006. M.Sc., Mathematic from the academic year 2008 - 2009. The college is recognized to conduct research programmes leading to M.Phil., degree in Microbiology and Biotechnology from the academic year 2009 - 10. M.Phil., degree in Biochemistry and B.Com., Accounting & Finance in 2012 and for B.Com (Hons) and B.Com I.S.M. in 2013. The College got affiliated from the Univeristy of Madras for conducting the programme leading to Ph.D. in Biotechnology and Microbiology from 2012 and Ph.D in Biochemistry from 2013.

Further, B.Com., Computer Application, B.Sc., Mathematics and M.Sc. Visual Communication from the academic year 2014-15, B.Com. Corporate Secretaryship and B.A., English from the academic year 2015-2016 were started. B.Com., Bank management was started during the academic year 2016-17. B.Sc., Chemistry, B.Sc., Home Science-Clinical Nutrition and Dietetics and B.Sc., Psychology are introduced during this academic year 2018-2019.

In the Second shift 5 courses, namely M.Sc. Information Technology (2007), B.Sc. Computer Science (2009), BCA (2009), BBA (2011) and B.Com. General (2012) were started.

The Mohamed Sathak College of Arts and Science is rightly named after the great and noble philanthropist with a view to commemorate the memory of the noble man and his ideals. Mohamed Sathak College of Arts and Science started functioning at 144/1, Nungambakkam High Road, Chennai, with B.A., B.Sc., Computer Science and B.Com courses of study.

From the academic year 1992-93. Mohamed Sathak College of Arts and Science started to function at her own permanent campus to Sholinganallur. Mohamed Sathak College of Arts and Science is ideally situated in idyllic surroundings in the midst of inspiring green fields and natural surroundings. In fact, the serene atmosphere is perfectly conducive to excellent physical and intellectual growth and effective academic pursuits.

Mohamed Sathak College of Arts and Science is situated in the Old Mahabalipuram Road (OMR, Rajiv Gandhi Salai), 23 kilometers South East of Chennai City 13 kilometers from Tambaram and Adyar and 3 kilometers from Golden Beach. Mohamed Sathak College of Arts and Science have five buses and a van for the convenience of the students.

The lecture halls are well lighted, airy and spacious and they are ideally suited for sharing of knowledge between the teacher and the taught. The main imposing building houses, the administrative wing lecture Halls, marvelously equipped Computer Science laboratories, modern and sophisticated Microbiology, Biotechnology, Biochemistry and Visual Communication Laboratories, and a well stacked Library.

Mohamed Sathak College of Arts and Science is open to students of all castes, creeds and classes. The college believes in secularism, national integration and communal harmony.

Separate hostel accommodation is available for men and women students.

The major aim of Mohamed Sathak College is to provide high quality education to the youth. The basics of Higher Education, namely, effective teaching, training, and motivating students to respond carefully and intelligently to the latest, newest updates in Arts, Science, Technology and Management Studies are given priority.

Furthermore, Mohamed Sathak College of Arts and Science place emphasizes on duty, discipline decorum and character development. The aim is to train young men and women of quality to be leaders in the fields of Science, Management and Industry. So that these trained and educated students could play their roles efficiently and transform the country into an advanced nation and a global leader.



AIMS OF UNIVERSITY EDUCATION/ HIGHER EDUCATION

Extract from Indian Pocket Book of University Education Objectives:

To seek and cultivate new knowledge, to engage vigorously and fearlessly in the pursuit of truth and to interpret old knowledge and beliefs in the light of new needs and discoveries; to provide the right kind of leadership in all walks of life, to identify gifted youth and help them develop their potential to the full by cultivating right interests, attitudes and moral intellectual values; to provide society with competent men and women trained in agriculture, arts, medicine, science and technology and various professions, who will also be cultivated individuals imbued with a sense of social purpose.

To strive to promote equality and social justice and to reduce social and cultural differences through diffusion of education; and to foster in the teachers and students, and through them in society generally, the attitudes and values needed for developing the 'good life' in individuals and society.

Education should enable young men and women to learn and practice civilized forms of behaviour and to commit themselves to special values of significance.

The whole university life should be treated as one and polarization between teachers, students and administration should be avoided.







LIST OF PROGRAMMES, 2018-2019
SHIFT-I (Day College)

UNDERGRADUATE PROGRAMMES

1. B.Com. General
2. B.Com. Accounting & Finance
3. B.Com. Information System Management
4. B.Com. Computer Applications
5. B.Com. Corporate Secretaryship
6. B.Com. Bank Management
7. B.B.A Bachelor of Business Administration
8. B.Sc. Computer Science
9. B.C.A. Bachelor of Computer Application
10. B.Sc. Electronics and Communication Science
11. B.Sc. Biochemistry
12. B.Sc. Microbiology
13. B.Sc. Biotechnology
14. B.Sc. Hotel and Catering Management
15. B.Sc. Visual Communication
16. B.Sc. Mathematics
17. B.A. English
18. B.Sc. Psychology
19. B.Sc. Chemistry
20. B.Sc. Home Science - Clinical Nutrition & Dietetics

POSTGRADUATE PROGRAMMES

1. M.B.A. Master of Business Administration
(Approved by AICTE)
 2. M.C.A. Master of Computer Application
(Approved by AICTE)
 3. M.Sc. Biochemistry
 4. M.Sc. Applied Microbiology
 5. M.Sc. Biotechnology
 6. M.Sc. Computer Science
 7. M.Sc. Information Technology
 8. M.Sc. Applied Electronics
 9. M.Sc. Mathematics
 10. M.Sc. Visual Communications
 11. M.Com. Master of Commerce
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RESEARCH PROGRAMMES

1. M.Phil. Microbiology
2. M.Phil. Biotechnology
3. M.Phil. Biochemistry
4. Ph.D. Biotechnology
5. Ph.D. Microbiology
6. Ph.D. Biochemistry

DIPLOMA/PG DIPLOMA PROGRAMMES

1. P.G. Diploma in E-Business Management
2. P.G. Diploma in Gene Manipulation Tech.
3. Diploma in Catering Technology

SHIFT-II (Evening College)

UNDERGRADUATE PROGRAMMES

1. B.Com., General
2. B.B.A. Bachelor of Business Administration
3. B.Sc. Computer Science
4. B.C.A. Bachelor of Computer Application

POSTGRADUATE PROGRAMMES

1. M.Sc. Biotechnology
2. M.Sc. Information Technology

LIST OF TEACHING AND NON-TEACHING STAFF 2018 - 2019

| NAME | DESIGNATION |
|--|--------------------------|
| Dr. Major M. Jailani, M.Sc., M.Phil., M.A., D.H.Ed., Ph.D., | Dean |
| Dr. M. Abul Hasan Sathali, M.A., M.Phil., Ph.D., | Academic Director |
| Dr. R. Meganathan, M.Com., M.Phil., M.B.A., S.L.E.T. Ph.D., | Principal |
| Dr. A.Purrushothaman, M.Sc., M.Phil., Ph.D., SET | Vice Principal |

DEPARTMENT OF ENGLISH

| | |
|--|-------------------------------|
| 1. Mrs. V. Vijaya, M.A., M.Phil., | Head of the Department |
| 2. Mr. M. Mohamed Mazhar Hussain, M.A., M.Phil., | Assistant Professor |
| 3. Mr. V. Soundararajan, M.A., M.Phil., B.Ed., | Assistant Professor |
| 4. Mrs. A. Nasreen Khadiri, M.A., M.Phil., | Assistant Professor |
| 5. Mr. A. Sathish Kumar, M.A., M.Phil., B.Ed., | Assistant Professor |
| 6. Mr. V. Arivoli, M.A., M.Phil., SET, NET | Assistant Professor |
| 7. Mr. M. Domnic Bonsius, M.A., M.Phil., B.Ed., | Assistant Professor |
| 8. Mr. Oswin Barnabas V., M.A., SET | Assistant Professor |
| 9. Ms. Divvya, S. M.A., M.Phil., | Assistant Professor |
| 10. Mrs. Sini Vibin, M.A., | Assistant Professor |
| 11. Dr. M. Kalai Nathiyal, M.A., M.Phil., Ph.D., SLET, | Assistant Professor |
| 12. Mrs. M.Z. Annes Fathima Banu, M.A., B.Ed., SLET | Assistant Professor |
| 13. Mr. G. Anbarasan, M.A., M.Phil., B.Ed., | Assistant Professor |
| 14. Ms. A. Mary Reeta Kaviya, M.A., M.Phil., | Assistant Professor |
| 15. Ms. H. Shajila Banu, M.A. B.Ed., | Assistant Professor |
| 16. Mr. M. Christopher, M.A., B.Ed., M.Phil., | Assistant Professor |
| 17. Mrs. K. Elavarsi, M.A., B.Ed., M.Phil., | Assistant Professor |
| 18. Ms. A. Janani Priya, M.A., M.Phil., | Assistant Professor |

DEPARTMENT OF TAMIL

| | |
|---|-------------------------------|
| 1. Mr. A. Apsar, B.Lit., M.A., M. Phil., B.Ed., DMLT., | Head of the Department |
| 2. Dr. P. Vijayakumar, M.A., M.Phil., B.Ed., Ph.D., NET., | Assistant Professor |
| 3. Mr. E. Kandavelu, B.Lit., B.Ed., M.A., M.Phil., | Assistant Professor |
| 4. Mr. V. Sivagurunathan, M.A., M.Phil., NET., | Assistant Professor |
| 5. Ms. B. Jothi, M.A., M.Phil., NET., | Assistant Professor |
| 6. Mr. S. Karunakaran, M.A., NET., | Assistant Professor |
| 7. Mr. V. Rajkumar, M.A., M.Phil., B.Ed., NET., M.A. (History)., MSW., | Assistant Professor |

- | | | |
|-----|--|---------------------|
| 8. | Mr. M. Krishnamoorthy, M.A., M.Phil.,B.Ed., MSW MA(Sociology),PGDCA | Assistant Professor |
| 9. | Mrs. S. Padma, B.Lit., M.A., M.Ed., M.Phil., Dip-Jour., | Assistant Professor |
| 10. | Dr. S. Mullaimalar, M.A., M.Phil., Ph.D., PGDCA., | Assistant Professor |
| 11. | Mrs. S. Deepalakshmi, M.A., M.Phil., B.Ed., SET. | Assistant Professor |
| 12. | Dr.J.Jayachithra, M.A.,M.Phil.,Ph.D.NET | Assistant Professor |
| 13. | Dr.K.Tamizh, M.A.,M.Phil.,B.Ed.,Ph.D.,NET | Assistant Professor |
| 14. | Mr.R.Naveen Kumar, M.A.,M.Phil.,M.Ed.,NET | Assistant Professor |
| 15. | Dr. T.Jemila Joy, MA.,M.Phil.,Ph.D., | Assistant Professor |

DEPARTMENT OF ARABIC

- | | | |
|----|---|-------------------------------|
| 1. | Mr. Ashafaquer Rahman Oomeri, Afzar-UI-uluma, M.A. (Arabic) | Head of the Department |
|----|---|-------------------------------|

DEPARTMENT OF HINDI

- | | | |
|----|---|---------------------------|
| 1. | Mr. S. Khader Mohiddin, M.A., M.Phil., | Professor Emeritus |
|----|---|---------------------------|

DEPARTMENT OF FRENCH

- | | | |
|----|---|-------------------------------|
| 1. | Mr. S. Rajendiran, M.A., M.Phil.,NET | Head of the Department |
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DEPARTMENT OF ISLAMIC STUDIES & DEENIYAT

- | | | |
|----|--------------------------------|---------------------------|
| 1. | Mr. Abdul Rehman Riyazi | Islamic Instructor |
|----|--------------------------------|---------------------------|

POST GRADUATE DEPARTMENT OF COMMERCE

- | | | |
|-----|--|--|
| 1. | Dr. R. Meganathan, M.Com., M.Phil., SLET., M.B.A., Ph.D., | Principal & Head of the Department (PG) |
| 2. | Dr. ILA. Nakkeeran, M.Com., M.Phil., S.E.T., Ph.D. | Head of the Department (UG) |
| 3. | Mr. V.Muruganandham, M.Com.,M.Phil.,M.B.A., | Assistant Professor |
| 4. | Mr. M. Sundramurthy, M.Com., M.Phil., | Assistant Professor |
| 5. | Mr. G. Rajakumar, M.Com., M.Phil., M.B.A.,P.G.D.C.A | Assistant Professor |
| 6. | Dr. S. Sathiyabama, M.A (Eco), M.Phil., Ph.D., | Assistant Professor |
| 7. | Mrs. S. Swarnalakshmi, M.Com., M.Phil., M.B.A., | Assistant Professor |
| 8. | Mr.S.M.A.Ahamed Ibrahim Haji, M.Com., M.Phil., NET, MBA., PGDBM.,DCA., | Assistant Professor |
| 9. | Dr. V. Saravanan, M.Com., M.Phil., PGDMM., Ph.D., | Assistant Professor |
| 10. | Mrs. A. Subhasri, M.Com., M.Phil., | Assistant Professor |
| 11. | Mr. R. ArunPrakash, M.Com., B.Ed., M.Phil., | Assistant Professor |
| 12. | Mr. K. Manikandan, M.A (Eco), M.Phil., B.Ed., MBA., | Assistant Professor |
| 13. | Mr. U. Ashraf Ali, M.Com., | Assistant Professor |

14. Mr.R. Sankar, M.Com., M.Phil., PGDCA
15. Mr.S.Promodh, M.Com., M.Phil.,PGDPM.,SET.,
16. Mr.P.Sivakumar, M.Com.,M.Phil.,MCA.,

Assistant Professor
Assistant Professor
Assistant Professor

**POST GRADUATE DEPARTMENT OF COMMERCE
(Accounting & Finance)**

1. **Mrs. P. Lakshmy, M.Com., M.Phil., B.Ed., S.L.S.T.,** Head of the Department
2. Mrs.S.Sujatha, M.Com., M.Phil., M.B.A., Assistant Professor
3. Mrs. N. Indumathy, M.Com., M.Phil.,SET, Assistant Professor
4. Mr. V. Saravanakumar, M.Com.,M.Phil., Assistant Professor
5. Mr. C.N. Rajendra Prasad, BE., M.B.A.,SET Assistant Professor
6. Mrs. V. Pushpalatha, M.Com., M.Phil., SET., DCA Assistant Professor
7. Mr. C. Mani, M.Com., M.Phil., B.Ed.,C.L.P., Assistant Professor
8. Mrs.V.Varalakshmi, M.Com.M.Phil.,SET Assistant Professor
9. Ms.K.Agilandeswari, M..A.,M.Phil. B.Ed., Assistant Professor

**POST GRADUATE DEPARTMENT OF COMMERCE
(Information System Management)**

1. **Mr. R. Kabaleeswaran, M.Com., NET.,** Head of the Department
M.B.A., SET., M.Phil.,
2. Mr. M. Suresh, M.Com., M.Phil., Assistant Professor
3. Ms. P. Banumathi, M.Com., M.Phil., Assistant Professor
4. Mrs. I. Arivazhagi, MCA., M.Phil., Assistant Professor
5. Mrs. J. Gnanabharathi, MCA., M.Phil., Assistant Professor
6. Dr. R. Santhana Krishnan, M.Com., M.Phil., Ph.D., Assistant Professor

**POST GRADUATE DEPARTMENT OF COMMERCE
(Computer Applications)**

1. **Dr. R. Muthusamy, M.Com., M.B.A., M.Phil.,** Head of the Department
B.Ed., NET,Ph.D.,
2. Mr. A. Christy Rajkumar, M.Com., MBA., M.Phil., Assistant Professor
3. Dr. K. Gandhi, M.Com., M.Phil., Ph.D., SET., Assistant Professor
4. Mrs. N. Suba, MCA., M.Phil., Assistant Professor
5. Mr. K. Affan Muaz, M.Com., Assistant Professor

**POST GRADUATE DEPARTMENT OF COMMERCE
(Corporate Secretaryship)**

1. **Dr.G.Purushothaman, M.A.,M.Com.,M.(HRM),** Head of the Department
M (FM), M.Phil.,PGDPR.,PDGFM.,Ph.D.,D.Litt.
2. Mrs. M. Mahalakshmi, M.Com., B.Ed., M.Phil., Assistant Professor
3. Mrs. G. Kalpana, MBA., M.Phil., Assistant Professor

4. Mrs. S. Jayalakshmi, M.Com., MBA.,

Assistant Professor

5. Mrs.N.Jayanthi, MBA.,M.Com.,M.Phil.,SET

Assistant Professor

POST GRADUATE DEPARTMENT OF COMMERCE (Bank Management)

1. **Dr. R. Arokia Doss, M.Com., M.Phil., Ph.D.,**

Head of the Department

2. Dr. K. Thangaraj, M.Com., M.Phil., Ph.D.,

Assistant Professor

3. Dr.I.Haroon Basha,MBA.,Ph.D.,

Assistant Professor

4. Mr.J.M.Jaffar Sadiq, M.Com.,M.B.A.,M.Phil.,

Assistant Professor

5. Mr. S.Arumugam, M.Com.,M.Phil.,

Assistant Professor

POST GRADUATE DEPARTMENT OF COMMERCE (Shift-II)

1. **Mr. V. Muruganandham, M.Com., M.Phil.,M.B.A.,**

Head of the Department

DEPARTMENT OF BUSINESS ADMINISTRATION

1. **Mrs. P. Rasool Begum, M.Com.,**

M.Phil., MBA.,SET,

Head of the Department

2. Mr. R. Rajamani, M.Com., M.Phil., M.B.A.,

Assistant Professor

3. Mrs. P. Shahida, M.B.A., P.G.D.E.B.M.S.,

Assistant Professor

4. Mr. K. Kaleel, M.Com., M.Phil.,

Assistant Professor

5. Mr. M. Mohamed Akbar, M.Com.,

M.B.A., M.Phil., SET,

Assistant Professor

6. Mrs. M.K. Indumathi, MBA., SET,

Assistant Professor

7. Dr. L. Lavanya, MBA., M.Phil., M.Sc. (Psy),

Ph.D., NET,

Assistant Professor

8. Dr.S.Velayutham, MBA, M.Phil.,Ph.D.,

Assistant Professor

9. Mrs.R.Jenny, MBA.,NET,

Assistant Professor

10. Ms.M.Riyaza Begum , M.B.A.,M.Phil.,

Assistant Professor

11. Dr. K. Elavarasan, M.B.A.,Ph.D.,

Assistant Professor

12. Dr. H.Rahmath Sultana,M.B.A.,Ph.D.,

Assistant Professor

POST GRADUATE DEPARTMENT OF BUSINESS ADMINISTRATION

1. **Dr. T.M. Kuthubudeen, M.B.A., M.Phil.,**

M.A., M.Phil., SET., Ph.D.,

Head of the Department

2. Dr. G. Manickam, M.B.A., M.Phil., M.A (Eco),

M.Sc (Psy), NET, SET., Ph.D.,

Assistant Professor

3. Dr. S. Devi, M.A (SW), M.Phil., MBA.,

NET, PGDGC., Ph.D.,

Assistant Professor

4. Dr. S. Bhuvaneshwari, MBA., M.Phil., NET., Ph.D.,

Assistant Professor

5. Mrs. M. Meenakshi, M.Com., M.Phil., MBA.,

Assistant Professor

POST GRADUATE DEPARTMENT OF MATHEMATICS

- | | |
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| 3. Mrs. S. Amudhavalli, M.Sc., M.Phil., | Assistant Professor |
| 4. Mr. A. Marimuthu, M.Sc., M.Phil., B.Ed., | Assistant Professor |
| 5. Mr. D. Sriram, M.Sc., M.Phil.,NET., | Assistant Professor |
| 6. Mrs. S. Parveen Banu, M.Sc., B.Ed., PGDCA., | Assistant Professor |
| 7. Mr. V. Thirumalai, M.Sc., M.Phil., B.Ed.,PGDBS | Assistant Professor |
| 8. Mr. P. Thirunavukkarasu, M.Sc., M.Phil., | Assistant Professor |
| 9. Mrs. P.Sujatha, M.Sc., M.Phil., B.Ed., | Assistant Professor |
| 10. Mr. A. Ansari, M.Sc., M.Phil., | Assistant Professor |
| 11. Mrs. M. Kamarnabisha, M.Sc., B.Ed., M.Phil., | Assistant Professor |
| 12. Dr. J. Sebastian Arokia Jenifer, M.Sc., M.Phil., Ph.D., | Assistant Professor |
| 13. Mrs. S. Thilsath Parveen, M.Sc., M.Phil., | Assistant Professor |
| 14. Mrs. C. Revathy, M.Sc., B.Ed., M.Phil., | Assistant Professor |
| 15. Mr. G.T. Tamil Selvan, M.Sc., M.Phil., B.Ed., NET., | Assistant Professor |
| 16. Mrs. J. Usharani, M.Sc., M.Phil., | Assistant Professor |
| 17. Mr. G. Kalikambar, M.Sc., M.Phil., | Assistant Professor |
| 18. Mr. E.Pandiyaraj, M.Sc.,M.Phil.,SET., | Assistant Professor |

POST GRADUATE DEPARTMENT OF ELECTRONICS SCIENCE

- | | |
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| 3. Mr. G. Sundar, M.Sc., M.Phil., | Assistant Professor |
| 4. Mrs. G. Hema, M.Sc., M.Phil., | Assistant Professor |
| 5. Mrs. S. Aishwarya, M.Sc., | Assistant Professor |
| 6. Mr. S. Mohamed Marzook, M.Sc., M.B.A., M.Phil., B.Lis., PGDCA., | Assistant Professor |
| 7. Mrs. K. Lakshmi, M.Sc., M.Phil., PGDCA., | Assistant Professor |
| 8. Ms.T.Harini Priya, M.Sc., | Assistant Professor |
| 9. Ms.A.Dhilruba Begam, M.Sc., | Assistant Professor |

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE & SHIFT-II

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|--|------------------------|
| 1. Mr. K. Mainuddin Ahamed, M.C.A., M.Phil., | Head of the Department |
| 2. Dr. N. Sasikala, MCA., M.Phil., Ph.D., | Associate Professor |
| 3. Dr. K. Hazeena, MCA., M.Phil., Ph.D.,SET., | Associate Professor |
| 4. Mr. K.M. Abubakkar Sithik, M.Sc., M.Phil., MCA., M.Phil., M.Tech., | Assistant Professor |
| 5. Mrs. M. Rahima Beevi, MCA M.Phil., M.Ed.,SET., | Assistant Professor |

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| 6. Mr. K. Mohamed Imran, MCA., M.Phil., | Assistant Professor |
| 7. Mrs. G. Kalaiyarasi, M.Sc. (IT), M.Phil., B.Ed., | Assistant Professor |
| 8. Mr. P.V. Sankar Ganesh, MCA., M.E.M.Phil., | Assistant Professor |
| 9. Mrs. J. Rubina Parveen, M.Sc., M.Phil., SET., | Assistant Professor |
| 10. Dr. M. Revathi, MCA., Ph.D., | Assistant Professor |
| 11. Mr. M. Prabhu, MCA., M.Phil., | Assistant Professor |
| 12. Mr. D. Palanisamy, MCA., M.Phil., | Assistant Professor |
| 13. Mr. A.M. Sharifuddin, MCA., | Assistant Professor |
| 14. Mr. U. Mohan, MCA., M.Phil., | Assistant Professor |
| 15. Mr. T. Tholkappian, MCA., M.Phil., | Assistant Professor |
| 16. Ms. K.S. Fathimathus Zohra, M.Sc. (CS), M.Phil., | Assistant Professor |

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE (BCA)

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| 1. Dr. S. Niranjanan, MCA, Ph.D. (CS) | Head of the Department |
| 2. Mr. S. Narayanan, MCA, M.Phil., | Assistant Professor |
| 3. Mrs. P. Sumathi, M.Sc. (CS), M.Phil., | Assistant Professor |
| 4. Mrs. T. Sangeetha Devi, MCA., M.Phil., | Assistant Professor |
| 5. Mr. P. Sugumar, MCA., MBA., MA., | Assistant Professor |
| 6. Mrs. R. Anitha, MCA., M.Phil., | Assistant Professor |
| 7. Dr. S. Muthulakshmi, M.Sc., M.Phil., Ph.D., | Assistant Professor |
| 8. Mrs. V. Jothi subashini, MCA., M.Phil., | Assistant Professor |
| 9. Mrs. S. Gokila, MCA., M.Phil., NET., | Assistant Professor |
| 10. Mr. Mohamed Saad Ansari, MCA., | Assistant Professor |

POST GRADUATE DEPARTMENT OF COMPUTER SCIENCE (B.Sc.)

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|--|-------------------------------|
| 1. Mr. B. Mahaboob Batcha, M.C.A., M.Phil., | Head of the Department |
| 2. Mrs.T.M. Sheeba, M.C.A., M.Phil., | Assistant Professor |
| 3. Mrs. K. Thanga Prabha, M.C.A., M.Phil., | Assistant Professor |
| 4. Mrs. D. Rathika, M.Sc.,M.Phil.,B.Ed., | Assistant Professor |
| 5. Mrs. E. Jeslin Renjith, M.C.A., M.Phil., SET., | Assistant Professor |
| 6. Mrs. S. Silvia Priscila, M.Sc., M.Phil., | Assistant Professor |
| 7. Mr. P. Vijaya Prasad, M.Sc., | Assistant Professor |
| 8. Dr. T. Suganthi, M.Sc. (IT), M.Phil., Ph.D.,SET., | Assistant Professor |
| 9. Dr. P. Pushpamalar, M.Sc., M.Phil., Ph.D., | Assistant Professor |

POST GRADUATE & RESEARCH DEPARTMENT OF BIOCHEMISTRY

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| 1. Dr. A. Purushothaman, M.Sc., M.Phil., Ph.D., SET., | Vice-Principal and Head of the Department |
| 2. Mrs. P. Meenatchi, M.Sc., M.Phil., APGDBI., | Assistant Professor |
| 3. Dr. S. Bhagavathy, M.Sc., M.Phil., M.Sc., Ph.D., SET., | Assistant Professor |

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| 4. Mrs. J. Deepalakshmi, M.Sc., M.Phil., | Assistant Professor |
| 5. Mrs. R. Syeda Ashfianaz, M.Sc., M.Phil., | Assistant Professor |
| 6. Dr. V. Anuradha, M.Sc., M.Phil., Ph.D.,PGDCA.,PGDBI., | Assistant Professor |
| 7. Dr. P.T. Devika, M.Sc., M.Phil., Ph.D., | Assistant Professor |
| 8. Dr. J. Binu Clara, M.Sc., M.Phil., Ph.D., | Assistant Professor |

POST GRADUATE & RESEARCH DEPARTMENT OF MICROBIOLOGY

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|--|------------------------|
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| 2. Dr. S. Valli, M.Sc., M.Phil., M.B.A., Ph.D., SET., | Assistant Professor |
| 3. Dr. P. Nirmala, M.Sc., M.Phil., Ph.D., SET., | Assistant Professor |
| 4. Dr. A. Reena, M.Sc., Ph.D., | Assistant Professor |
| 5. Dr. P. Praveena, M.Sc., (Micro), M.Sc (Bot),, B.Ed., M.Phil.,Ph.D., PGDBI., PGDCA., MSE. | Assistant Professor |
| 6. Dr. S.Srividya, M.Sc.,M.Phil.,Ph.D.,SET., | Assistant Professor |
| 7. Mrs. A.Padmalaatha, M.Sc.,M.Phil., SET. | Assistant Professor |
| 8. Dr.K.Vithiya, MSc., Ph.D., | Assistant Professor |

POST GRADUATE & RESEARCH DEPARTMENT OF BIOTECHNOLOGY

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| 1. Dr. M. Syed Ali., M.Sc., M.Phil., Ph.D., | Head of the Department |
| 2. Mrs. Nasreen Najeeb, M.Sc., M.Phil., B.Ed., SET., | Assistant Professor |
| 3. Dr. N. Yogananth, M.Sc., M.Phil., Ph.D., B.Ed., | Assistant Professor |
| 4. Dr. R. Rajan, M.Sc., Ph.D., | Assistant Professor |
| 5. Dr. G. Priya, M.Sc., M.Phil., Ph.D.,PGDIWKWT., | Assistant Professor |
| 6. Dr.K.Deepalakshmi, M.Sc.,M.Phil.,Ph.D. | Assistant Professor |
| 7. Dr.R.Subha, M.Sc.,Ph.D., | Assistant Professor |
| 8. Dr.G.K.Saravanan, M.Sc.,M.Phil.,B.Ed.,Ph.D. | Assistant Professor |

DEPARTMENT OF PSYCHOLOGY

- | | |
|------------------------------|------------------------|
| 1 Ms.Haripriya B.,M.Sc.,NET, | Head of the Department |
|------------------------------|------------------------|

DEPARTMENT OF CHEMISTRY

- | | |
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| 1. Mrs.J.Maria Sangeetha, M.Sc.,B.Ed.,M.Phil.,SET | Head of the Department |
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DEPARTMENT OF HOME SCIENCE – CLINICAL NUTRITION & DIETETICS

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| 1. Mrs. S.Riyas Fathima, M.Sc.,M.Phil.,NET., | Head of the Department |
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POST GRADUATE DEPARTMENT OF VISUAL COMMUNICATION

- | | |
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| 1. Mr. K. Velayutham, M.A., M.Phil., | Head of the Department |
| 2. Mr. M.A. Mohideen Meeran Sahib, M.Sc., M.Phil., | Assistant Professor |
| 3. Mrs. G. Suvitha, M.Sc., NET., SLET., | Assistant Professor |
| 4. Mr. R. Sathish, M.Sc., NET., | Assistant Professor |

DEPARTMENT OF HOTEL AND CATERING MANAGEMENT

- | | |
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| 1. Mr. N. Logesh, M.Sc., M.Phil., M.B.A., | Head of the Department |
| 2. Mrs. F. Alsharon, M.Sc. (H.M)., | Assistant Professor |
| 3. Mr. V.R. Bhuvanesh, M.Sc. (H.M)., | Assistant Professor |
| 4. Mr.J. Kevin Santhosh Kumar, B.Sc., M.B.A. | Assistant Professor |
| 5. Mrs.S.Padma Priya, M.Sc., M.Phil., NET, SET., | Assistant Professor |

DEPARTMENT OF PHYSICAL EDUCATION

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| 1. Mr. R. Markandan, B.P.Ed., M.P.Ed., | Director of Physical Education |
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GENERAL LIBRARY

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| 1. Dr. C. Muthusamy, M.A., MLIS., B.Ed., Ph.D., | Librarian |
| 2. Mrs. M. Kabirunnisa, B.A., M,Sc. (Lib), M.Phil., | Assistant Librarian |
| 3. Mrs. V. Dhanalakshmi, M.A., MLIS., | Assistant Librarian |
| 4. Mr. M. Ramanujam, M.Com., MLIS., | Assistant Librarian |

MEN'S HOSTEL

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| Dr. M. Syed Ali., HOD of Biotechnology | Deputy Warden |
| Mr. K. Mainudeen Ahmed, HOD of Computer Science | Additional Warden |
| Mr. Mohamed Marzook, Asst. Professor of Elec. Sci. | Residential Superintendent |
| Mr. V. Arivoli, Asst. Professor of English | Residential Superintendent |
| Mr. Devendar Thappa | Manager |
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OFFICE STAFF

- | | |
|---------------------------------------|-------------------------|
| 1. Mr. T. R. Ramasubramanian, B.Sc. | Accountant |
| 2. Mr. V. Palaniappan, B.Sc. | Cashier |
| 3. Mr.E. Muthu | Cashier |
| 4. Mr. M. Shaik Salim B.A. | PA to Dean |
| 5. Mr.V.Sathish Kumar, B.Sc. | PA to Principal |
| 6. Mr..N.Dhinakara Selvam B.Sc., MBA | PA to Academic Director |
| 7. Mr. R. Joseph Stephen Anand, B.A., | Record Clerk |
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| 11. Mrs. V.Sumithra | Typist |
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| 13. Mr. G. Nalla Mohamed | Attender |

14. Mr. C. Murugan

Attender

15. Mr. S. Syed Iqbal

Attender

16. Mr. J.Ghouse Mohideen

Attender

TECHNICAL & LABORATORY STAFF

System Admin, Hardware & Network Engineers

Mr. M. Vasanthamani, M.Sc., I.T., MCSE.,

System Administrator

Mr S. Syed Ahamed, H.D.C.H.BN. MCSE

System /

Network Engineer

Mr. T.S. Abdul Kader, M.Sc., I.T.,

System /

Network Engineer

Mr. S. Arokia Jebaraj B.C.A

Lab Assistant

PG & RESEARCH DEPARTMENT OF BIOCHEMISTRY

Mrs. J. Sakeetha, B.Sc., D.M.L.T.

Lab Technician

Mrs. Vasanthi, D.M.L.T.

Lab Technician

Mr. Salman Raju

Lab Attender

PG & RESEARCH DEPARTMENT OF MICROBIOLOGY

Mrs. A. Najma, M.Sc., B.Ed.,

Lab In-charge

Ms. A.Santhiya, BSc.,

Lab.Technician

Ms. K.Arulmozhi, BSc.,DMLT.,

Lab.Technician

Mrs. Mathalena Margeret

Lab Attender

PG & RESEARCH DEPARTMENT OF BIOTECHNOLOGY

Mrs. M. Shanthi Perumal, M.A., D.M.L.T.

Lab Technician

Mrs. S.S.Yasmin Banu, B.Sc., D.M.L.T.,

Lab Technician

Mr. Antony

Lab Attender

PG DEPARTMENT OF ELECTRONICS SCIENCE

Mr. P.V. Ganesan

Lab Attender

PG DEPARTMENT OF COMMERCE

Mr. A.Mariya Antony

Attender

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Lab Technician

DEPARTMENT OF VISUAL COMMUNICATION

Mr. K. Aravindan, B.F.A.,

Lab Instructor

Mr. K. Surendra Kumaran, B.Sc., ADMM

Lab Instructor

**DEPARTMENT OF HOTEL AND CATERING MANAGEMENT**

Mr. N. Manoharan

Catering Demonstrator

Mr. S. Manickam

Bakery Demonstrator

Mr. E. Rajendran

Lab Attender

GENERAL LIBRARY

Mr. S. Arun Prasad, B.Com., D.C.P.A.,

Library Assistant

Mr. S. Ansar Basha

Library Attender

SITE ENGINEER

Mr. C. Mohan Kumar

Site Engineer

PLUMBERS & ELECTRICIANS

Mr. A. Jaffer Ali

Electrician

Mr. A. Zafar Sadiq

Plumber

Mr. A. Ganesan

STP Operator

Mr. M. Saravana Prakash

Electrician

Mr. B. Sakabudeen

Plumber

DRIVERS & CLEANERS

Mr. Ramamoorthy Driver

Mr. C. K. Marimuthu

Driver

Mr. R. Murali

Driver

Mr. A. Muthuvel

Driver

Mr. K. Kalaiselvan

Driver

Mr. Vignesh

Cleaner

LIFT OPERATOR, HOUSE KEEPING & GARDENER

Mrs. Kuppammal

House Keeping

Mr. J. Yogan

House Keeping

Mr. C. H. Sessaiah

House Keeping

Mr. Muddaa Esebu

Gardener">

ATTENDANCE REGULATIONS PRESCRIBED BY UNIVERSITY WITH EFFECT FROM 2002 -2003

1. Candidates will be permitted to appear for the theory examinations only if they have attended 75% of the total number of working days of the instructional hours during the year.
2. Candidates will be permitted to appear for the practical examinations only if they have attended 75% of the total number of practical classes during the year.
3. The shortage of attendance can be condoned by the principal up to a maximum of 10% (i.e. 65%) of the total number of working days of instructional hours or practical classes as the case may be. A condonation fee of Rs. 250/- will be collected separately for theory and practicals. Condonation will be granted only if the Principal is satisfied with the progress and conduct of the student.
4. Candidates who have put in less than 50% of attendance have to repeat the course (by rejoining) for which they lack attendance. They will not be permitted to proceed to II /III year until they earn the required attendance for that particular Semester. They have to obtain prior permission from the University to rejoin the course.
5. Candidates who have put in not less than 50% of attendance will be permitted to proceed to the next Semester of the Course and they may be permitted to take next November/December and subsequent University Examination by paying the prescribed condonation fee without putting in further attendance.
6. In the case of 1st year students the required Percentage of attendance will be 80% if they are admitted in the month of July, and 85% if they are admitted in August.
7. The annual Certificate of Attendance required by the University for admission to the University Examination will in no case be granted unless (I) the Principal is satisfied with the student's progress and conduct and (II) the student has attended three-fourths of the number of working days for theory classes and three-fourths of the practical classes.

ATTENDANCE AND LEAVE OF ABSENCE

1. It shall be the duty of each student to attend regularly and punctually all the periods on all the working days. A student shall be granted one full day attendance only if he/she attends all the periods of each working day. He/She shall be granted only half a day attendance. If he/she attends any three or four periods.
2. As the students' attendance is computerized, attendance for each period shall be taken as soon as the teacher enters the class and the attendance slip is dispatched to the computer section. Attendance shall be displayed on the Departmental notice boards weekly.
3. An application for leave countersigned by the parent or guardian in the case of day scholar should be sent to the Principal through the student counsellor concerned and the Head of the Department after being duly recommended.





4. The Hostel students should submit their leave applications to the Principal countersigned by the Hostel Additional Warden/Deputy Warden and through the student counsellor concerned and the Head of the Department, after being duly recommended as in the case of the day scholars.
5. The Principal may require the production of a Medical Certificate where the sickness extends three days.
6. If a student absents himself without applying for leave, he shall be fined Re.1/- per day for such absence.
7. If a student absents himself for a week without leave the name will be struck off the rolls, unless he shows that his failure to obtain leave was unavoidable. A re-admission fee of Rs. 10/- will be levied for re-inclusion of the name in the nominal rolls.
8. No student shall enter the classroom without the permission of the staff member in charge of the class or leave the classroom until the class is over.
9. Whenever a student is deputed to represent the College in any tournament or contest, he/she should obtain prior permission from the Principal, by submitting a letter from the deputing authority, viz., Head of the Department, Director of Physical Education, etc., recommending the name of the participant. Failure to do so will result in loss of attendance for the period of deputation.
10. Students who wish to participate in any tournament or contest on their own shall also obtain the prior permission from Principal and submit attendance certificate within three days after their return.
11. Students, who fail to obtain prior permission from the Principal, will not be entitled to the grant of attendance for the period of absence.

PROGRESS OF STUDENTS

Students must attend all the Continuous Internal Assessment (CIA), Mid Semester and University Model Examinations (Theory & Practicals) and the tests conducted periodically by the respective Departments. A student with satisfactory progress in the examinations alone shall be eligible to get attendance certificate for the University Examinations.

CODE OF CONDUCT

- All students shall wear clean and decent dress. Dress regulations prescribed by the College must be followed.
- Students should always possess Identity Card issued by the College when they are in the College Campus.
- All students shall greet all the members of the Teaching staff on the occasion of their first meeting them for the day.
- On a member of the staff entering the classroom or leaving it, the students shall rise and remain standing till he takes his seat or leaves the room.
- No student shall leave the classroom without permission or until the class is over.

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- Students shall abstain from creating any noise while moving from one class room to another and shall avoid disturbing other classes.
 - Students are not allowed to loiter in the verandahs during class hours, even if they have no class. When they have no class they are expected to be in the library.
 - Students are forbidden from organizing or attending any meeting in the College or collecting money for any purpose without the prior permission of the principal.
 - Smoking inside the compound, throwing waste paper, defacing the walls and such other offences will invite disciplinary action.
 - Organized absence from classes and soliciting absence of other students are serious breaches of discipline, which may involve removal of students from the rolls of the College during or at the ended of the year.
 - Students are not allowed to address any authority in a body. Such combined action is subversive of good order.
 - Students on the rolls of the College are forbidden to take active part in any political agitation, directed against the authority of the Government. The Principal may further at his discretion forbid students from engaging prominently in any public movement with which it is undesirable for anybody in the state to be associate.
 - If student attend political meetings and conduct themselves in any manner which is forbidden or unbecoming or engage in political agitation in such a way as to interfere with the corporate life and educational work of the College, the Principal of the College may suspend or expel them or refuse the granting of term certificate for a specified period and may also report their case to the University with a view to their being dealt with under the University regulations.
 - The Principal or other Constituent Colleges or Hostel Authorities may frame and issue from time to time, disciplinary rules of a permanent or temporary character regulating the conduct within the College or Hostel precincts so far as such rules seem necessary to secure the observance of the above rules and also to maintain the respect and reputation of the College or Hostel.
 - The Principal or other Constituent Colleges or Hostel authorities shall have full powers to effect the following punishment; imposing fine, Marking absence, withholding or term certificates, suspension, expulsion etc.
 - No student of the College shall be a member of any Association not connected with the College, without the prior permission of the Principal nor shall a student take part in strikes or any anti-social and subversive activities. A student contravening these rules is liable to be expelled from the College. In general, the students are expected to conduct themselves inside and outside the College like gentlemen and maintain the honour and dignity of the academic community to which they belong and to consider all slovenliness as offence against self-respect. No student shall be a member of any political party nor shall he take part in active politics.
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- Character and conduct Certificates cannot be claimed as a matter of right. The Principal may refuse to issue these certificates without assigning any reason whatsoever.

MEDICAL INSPECTION

- ★ Every student of first year degree classes will be medically examined by a qualified doctor appointed by the College and a report about the state of his/her health prepared.
- ★ Whenever a medical certificate has to be produced by a student such certificate should be obtained either from the College doctor or from such other doctors as are approved by the Principal.


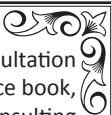
COLLEGE EXAMINATIONS

In addition to the departmental examinations, term, weekly tests will be held from time to time for all classes at the discretion of the Heads of Departments. Serious action will be taken on absence from these tests. Performance and progress in the weekly tests will be taken into consideration for forwarding them to the University Examinations.

- Students who indulge in unfair means and dishonesty in the college examination shall be severely dealt with.
- Absence or Exemption from an examination for whatever reasons would mean nil results.
- Absence from Terminal Examination will entail a fine of Rs. 20/-per student. In the case of student getting exemption, no fine will be imposed.
- Students without identity cards will not be allowed to take the examination.
- A terminal report will be sent by the principal to the Parents or Guardians at the end of the first and second terms about the Student's progress in curricular and extra-curricular activities attendance and conduct etc.


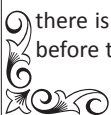
COLLEGE LIBRARY RULES AND REGULATIONS

- ❖ All students and staff of the college are Members of the library. Main Library is open on all working days from 8.00 a.m. to 7.00 p.m. Reading room is kept open up to 5.00 p.m. The library will be kept open during vacations between 10.00 a.m. and 3.00 p.m.
- ❖ Every student will be given Two Borrower's Tickets, each bearing his Department number, name, class and group. Each ticket will entitle the students to borrow one book from the library at a time.
- ❖ All new students can get their library borrower ticket on application at the circulation counter in the month of August by producing the college ID.
- ❖ Students can keep borrowed books for two weeks and the books are to be returned on or before the due date.
- ❖ The Librarian may recall a book at any time even during the period of its first issue. The book may be reissued to the same borrower if needed after the purpose for which it has been recalled is served.

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- ❖ Reference books, textbooks and periodicals are available for consultation only. Consultation forms on which the student shall apply for reference book, textbook and periodicals shall be kept in the library. Readers before consulting shall fill in the form using a separate one for each volume.
 - ❖ Before leaving the library, students must handover the books together with the forms relating to them.
 - ❖ No book shall be issued which, in the opinion of the Librarian, is not sufficiently in good condition to be safely handled by the borrower.
 - ❖ Borrowers should examine the books and periodicals issued to them at the issue counter. Should there be any mutilation in them. It should be brought to the notice of the staff in charge of the issue counter or the Librarian and a record of it is made. If not done so the borrower shall be held responsible for it.
 - ❖ When a book is lost or damaged, the student shall replace the book or pay the double of the cost. Underlining passages or writing marginal notes will be considered as willful damaging the book.
 - ❖ A member who has lost his borrower's ticket shall make a written report to the librarian to trace and return the ticket. If after a period of a fortnight, it is still untraceable, an undertaking in writing shall be given to the effect that the member will hold himself/herself responsible for any unauthorized borrowing in exchange of the lost ticket. On such undertaking being given, a duplicate ticket will be issued on payment of Rupees 50/- per ticket.
 - ❖ Students must return their borrower's ticket to the library when leaving the college and obtain "No dues" certificate. Penal fee of Rupee fifty per ticket will be collected from the students who fail to return tickets in time.
 - ❖ Students are not allowed to sub-lend either tickets or books taken from the library.
 - ❖ Absolute silence must be maintained in and around the library, so that others may use the library undisturbed in peace.
 - ❖ Members in the Reading Room shall vacate their seats 10 minutes before the closing time.
 - ❖ Suggestions for purchase of books and improvement in service may be made by writing to the librarian.
 - ❖ Any change in the rules or regulations or any information will be notified on the library notice board.
 - ❖ All personal belongings of the students visiting the library must be kept outside only; white papers shall be allowed inside the library.
 - ❖ Use of cell phone inside the Library is forbidden. The cell phones must be switched off.

RENEWAL

Renewal for the further period of two weeks is permissible for the book when there is no reservation for that from others. But the books have to be produced before the assistant in the counter at the time of renewal. In order that the new



due date may be stamped on the due date slip. Any book which is in demand may be lent for a shorter period than a fortnight or may be declared for a period as a reference book.

RETURNS

- ❖ Absence from the College will not ordinarily be admitted as an excuse for delay in the return of books.
- ❖ Students should ensure that they take the borrower's tickets when they return the

IDENTITY CARDS

Each student of the College is expected to possess and wear the Identity Card with his photograph affixed on it, duly attested by the Principal. They are advised to keep the card with them always and use them on the following occasions:

1. To get concessional tickets to travel by Bus, Rail or Air.
2. To become a member of U.S.I.S. Library, British Council Library, Connemara Library or Local Fund Authority Library.
3. For postal Identity.
4. As an identification when appearing for state Government or University Examinations.
5. For the receipt of payment of fee concession, scholarships etc., at the College cash counter.
6. As a general Identity card, white present in the college.

COLLEGE HOSTEL- WARDEN

The Principal is the Ex-officio Warden of the Hostel. He will be assisted by members of the staff in its management including the discipline of the inmates.

ADMISSION

1. The Student shall submit filled in prescribed application form for admission. The application fee is not refundable.
2. In the absence of father or responsible guardian, no student shall be admitted to the Hostel.
3. Admission to the hostel is only for one year. Renewal will depend on the conduct of the student.
4. Admission to the hostel can be refused without assigning any reason.
5. Any student wishing to leave the hostel during the year must have written permission from the parent. It should be made known at least a month earlier.
6. The Management reserves the right to terminate the period of residence for grave misconduct on the part of the student.
7. Rooms allotted are liable to be changed at the direction of the Warden at any time.
8. Student must bring mattresses and bed linen, bedspreads, plastic buckets, plate and a glass.

9. Leave of absence when the college is working will be allowed for festival, illness and celebrations or for any emergency, with the written permission of the Warden. For festival, celebrations or for any emergency it will be restricted to one week. No deduction of mess charges will be allowed for absence of any kind.

MEALS / MESS

1. Non vegetarian and vegetarian food shall be served.
2. Students who leave the hostel during the course of a month must pay full charges for the month

SERVICE TIMINGS

| | |
|-----------|------------------------|
| Coffee | 6.30 a.m. to 7.45 a.m. |
| Breakfast | 7.30 a.m. to 8.50 a.m. |
| Lunch | 1.00 p.m. to 2.45 p.m. |
| Tea | 4.30 p.m. to 5.45 p.m. |
| Dinner | 7.30 p.m. to 9.00 p.m. |

All boarders shall assemble in the mess hall in the scheduled time and dine without noise or nuisance to other. They shall behave politely and friendly with all. Food/meals shall not be allowed to take to rooms, except for the sick. All grievances and complaints shall be sorted out amicably to the happiness of all.

STUDIES

1. Study Hours are from 6.00 a.m. to 8.00 a.m. in the morning and 8.30 p.m. to 11.00 p.m.
2. Absolute silence should be maintained during study hours and other times.
3. All lights shall be switched off at 11.00 p.m.
4. Hostellers are not permitted to stay in the hostel during class hours without permission from the warden.

DISCIPLINE

1. The rooms should be kept neat and tidy. All the beds should be covered with bedspreads.
2. Washed clothing should be brought to the rooms dry.
3. Bathrooms and latrines should be left clean after use.
4. Visitors are not allowed to enter the Hostel without prior permission from the warden.
5. No student shall be absent from the Hostel in the night, without Warden's permission as also of the guardian.
6. The guardians are requested to put in writing the time of arrival and departure of their ward from home.
7. Damages done to any Hostel property or article shall be paid by the student in full.

8. Students are cautioned not to keep money or valuables in the rooms. All the suitcase, boxes and rooms should be locked.
9. All hostellers must vacate the hostel immediately after end of their examinations.

Students must strictly adhere to the dress code prescribed in their own interest to develop an attitude of high self esteem and dignity.

DRESS CODE BOYS

Must wear formal Full Hand Shirt and Full Pant with belt and shoes. Jeans and T-shirts are not allowed in college hours.

DRESS CODE GIRLS

Must wear Churidhar or Salwar Kameez and upper shawl.

COMPUTER LABORATORY

Computer laboratory is equipped with costly apparatus and appliances. Hence great care must be exercised in handling the equipment. All breakages, damages, losses etc. must be reported to the Professor concerned as soon as they occur. In case the student fails to report the breakage to the Professor concerned, a fine of Rs. 10/- will be collected along with the breakage charges.

PHYSICAL EDUCATION

Every student shall be required to undergo the course of Physical training prescribed or recognized by the College and his annual attendance and progress certificates will not be considered complete unless the Principal has certified to the effect that the candidate in addition to the usual course of instruction has satisfactorily undergone the prescribed course in physical training and put in three fourths of the attendance.

The course of physical training to be prescribed by the College and certified

- a. The physical training entitled for members of N.C.C.
- b. Field sports or games
- c. Formal physical exercises.

No student shall be exempted from the course of physical training thus defined unless he is declared by the Medical Officer of the College to be unfit to undergo it.

NATIONAL SERVICE SCHEME (NSS)

NSS unit was started in Mohamed Sathak College of Arts and Science during the academic year 2000- 2001.

The National Service Scheme (NSS) is a programme organized by the Ministry of Education and Youth Services of the Government of India to offer opportunities and training in service to the community and the nation for students with an aptitude to serve. It is intended to involve the University Students in a variety of Social Service and Development Activities concomitantly with the normal academic programme. The motto of this scheme is ***“Education through Community Service”***.

Students of the first and second year degree classes are eligible for admission. Our college has 2 units and a total of 200 students will be enrolled, who will be under the control of two programme officers. A third Unit for girl students is launched in the academic year (2008 - 09) under the supervision of a women programme officer.

THE NSS/ YOUTH RED CROSS (YRC)/ RED RIBBON CLUB (RRC)

- Aims to develop in its volunteers, a spirit of selfless service to our people in distress, poverty and ignorance, irrespective of region, language, religion and caste.
- A capacity to identify and study community problems, to plan and to carry out welfare projects as a team.
- A willingness to share the benefits of modern higher education with our people who did not get this benefit.
- A dignity for manual work and respect and concern for our rural masses.
- A living faith in the unity of India and our great national heritage. A variety of service programmes like Slum Clearance, Adult
- Education, small saving, Community Welfare. Rural Reconstruction, Maintenance of National Monuments, Socio Economic Survey, etc., are available. Certificate will be issued to deserving volunteers at the completion of their two-year term. Volunteers are expected to participate in all the training programme and work camps organized from time to time.

STUDENT COUNSELLING

Under this Scheme all the students of the college are divided into a number of batches and each batch is placed under a particular member of the staff. Each student on being admitted to the College will be assigned to the care of one of the lectures whom he/she can consult on all matters where advice is required whether in his studies or in the ordinary affairs of life. Each student is expected to meet his counsellor in-charge at least once a fortnight at such a time as may be fixed by the counsellor and take his advice on any matter.

Counselling meetings are conducted periodically by each Counsellor for giving the students proper guidance on points of academic and general interest. No Student should be absent from these meetings without permission. Every counsellor in-charge shall send his report of his wards and these reports are on file in the College Office. Character Certificates are issued by Principal on the basis of the reports furnished by the Counsellors.

Applications for leave should be submitted only through the Counsellor in-charge, and in case where the Counsellor is not satisfied with the grounds on which leave is asked for, no leave shall be granted. Applications submitted directly to the principal will not be considered.

The students are asked to approach their respective Heads of Departments and Counsellors in-charge for guidance and counselling for any clarification and help.

GRIEVANCE CELL

A Grievance Cell is instituted to sort out problems of the students in academic and administrative matters and to help resolution of problems. All complaints and requests shall be forwarded to the Grievance Cell through the students' counsellor and the respective Head of the Department.

A reply to the complaint shall be given in the three working days. No students shall insist further on the matter after the Grievance Cell found a reasonable remedy for the issue.

CITIZEN CONSUMER CLUB

Our College has got privileged to install CITIZEN CONSUMER CLUB (CCC) sponsored by the Department of Civil Supplies and Consumer Protection, Govt. of India.

The motto of CCC - "AWARE, ALERT AND ACT" will be ingrained in students-community by adopting innovative' means. It imparts awareness among the member-students about the rights and responsibilities of Citizens and Consumers are provided in the Constitution of India, Consumer Protection Act, 1986 and other Indian Laws. The member-students are expected to participate in all the programmes organized from time to time.

DEENIYATH AND MORAL INSTRUCTIONS

With a view to inculcated high values of morality, humanism, harmony and amity in the students, the college offers Deeniyath and Moral instructions. Sense of morality and ethics makes one healthy in mind and body. It also helps him to analyze good and bad in right earnest and steers him towards righteousness and honesty. The classes are conducted on Wednesdays once a week. All students are expected to benefit from the classes.

General lectures on selected topics shall be arranged once in a month. Popular speakers shall address the students in the meetings and shall clarify doubts in Question-Answer, session after the general talk. At the end of the academic year, examination shall be held. Prizes shall be distributed to the toppers in the examination.

IMPORTANT NOTICE

Tamil Nadu Prohibition of Ragging Act, 1997 defines ragging as display of noisy, disorderly conduct or any act which causes or likely to cause physical and psychological or raise apprehension of fear or shame or embarrassment to a student, by teasing, abusing of, playing practical jokes on or causing hurt to such student or asking the student to do any act or perform something which the student will not in ordinary course willingly do. As per the law, ragging or abetting in ragging are acts of indiscipline and crime which the Supreme Court of India in SLP No. 24295 of 2006, held as a perverse act having the effect of dehumanization of the individual affecting his or her self esteem and gave directions to treat ragging more or less at par with rape and other atrocities against women, fill treating persons belonging to reserved categories etc: fresh students, like other weaker sections of the society. need and deserve protection. It has recommended the following punishments which are strictly enforced in the University Grants Commission Regulations on Curbing the Menace of Ragging in Higher Educational Institutions. 2009.

1. Cancellation of admission.
2. Suspension from attending classes.
3. Withholding/withdrawing scholarship/fellowship and other benefits.
4. Debarring from appearing in any test/examination or other evaluation process.
5. Withholding results.
6. Debarring from representing the institution in any national or international meet, tournament, youth festival etc.
7. Suspension/expulsion from the hostel.
8. Rustication from the institution for periods varying from 1 to 4 semesters.
9. Expulsion from the institution and consequent debarring from admission to any other institution.
10. Fine up 25,000/-
11. Rigorous imprisonment up to three years.

The college is bound to adhere to the Act of the Government of Tamilnadu and the regulations of the University Grants Commission. Therefore, the senior students are earnestly advised to set good example to juniors by desisting from this nefarious act. Instead, they must exhibit warmth of love and affection to them and encourage in studies.

Ragging is an unlawful and punishable act! Strictly prohibited!!

Abhor Ragging! Be pleasant and friendly!!

முக்கம்மது சதக் கலை அறிவியல் கல்லூரி

சோழிங்கநல்லூர், சென்னை -119

**கேலிவதை (ராகிங்) சட்டத்திற்குப் புறம்பான தண்டணைக்குரிய செயல்.
கண்டிப்பாகத் தடை செய்யப்பட்டது.**

முக்கிய அறிவிப்பு

1997 ஆம் ஆண்டில் தமிழ்நாடு அரசு நடைமுறைப்படுத்திய கேலிவதைத் தடுப்புச் சட்டத்திலும், உச்சநீதிமன்ற சிறப்பு அனுமதியின் 24295.'2006-இல் வழங்கியிருக்கும் பரிந்துரைகளிலும் பல்கலைக்கழக மாணியக்குழு 2009-ஆம் ஆண்டிலிருந்து செயல்படுத்தியிருக்கும் விதிமுறைகளிலும் புதிய இளைய மாணவர்களின் நன்மதிப்பைப் பாதிக்கச்செய்யும் கேலிவதை, தண்டணைக்குரிய ஒழுங்கீனச் செயல் என வரையறுக்கப்பட்டுள்ளது.

எந்த மாணவர்களையும் பேச்சினாலும், எழுத்தினாலும் காயப்படுத்துவது போன்ற நடவடிக்கைகள், கேலி செய்வது, வன்மையாக நடந்துகொள்வது, கையாளுவது போன்ற நடைமுறைகள், முர்க்கமாகவும், ஒழுங்கீனமாகவும் நடந்துகொள்ளும் செயல்பாடுகள், புதிய மாணவர்களுக்கோ, இளைய மாணவர்களுக்கோ எரிச்சலூட்டுதல், அச்சத்தை விளைவித்தல், தயரத்தை ஏற்படுத்துதல் போன்ற நடவடிக்கைகள் அல்லது அம்மாணவர்கள் தாங்கள் இயல்பாகச் செய்வதற்கு விரும்பாத செயல்களைச் செய்யுமாறு கட்டாயப்படுத்தி அவர்களை அவமானத்தாலும், தடுமாற்றத்தாலும் நிலைக்குலையசெய்து, அவர்களது உடலையும் உள்ளத்தையும் மோசமாகப் பாதிப்படைய செய்தல் போன்ற செயல்முறைகள் அனைத்துமே கேலிவதை எனும் தீச்செயல் என விளக்கப்பட்டுள்ளது.

கேலிவதைக் குற்றமிழைப்பவர்களுக்கான தண்டணைகள்:

1. கல்லூரிச் சேர்க்கை இரத்து செய்யப்படும்.
2. வகுப்பிற்கு அனுமதி தற்காலிகமாக நிறுத்தப்படும்.
3. கல்வி உதவித்தொகையும், ஆய்வு உதவித்தொகையும் மற்ற சலுகைகளும் நிறுத்தப்படும் அல்லது திரும்பப்பெறப்படும்.
4. தேர்வுகளுக்கும் மற்ற மதிப்பீடுகளுக்கும் செல்வது தடுக்கப்படும்.
5. தேர்வு முடிவுகள் நிறுத்தி வைக்கப்படும்.
6. பன்னாட்டு மற்றும் உள்ளநாட்டு மாணவர்கள் சந்திப்பு, விளையாட்டுப் போட்டிகள், இளைஞர் திருவிழா போன்ற நிகழ்வுகளில் கல்லூரியின் சார்பாகப் பங்கேற்பது தடுக்கப்படும்.
7. மாணவர் விடுதியிலிருந்து தங்காலிகமாகவோ நிரந்தரமாகவோ நீக்கப்படும்.
8. ஒன்று முதல் நான்கு கல்விப்பருவங்கள் வரை கல்லூரியிலிருந்து நீக்கப்படுவர்.
9. கல்லூரியிலிருந்து நீக்கப்படுவதுடன் வேறு கல்லூரியில் அனுமதிக்கப்படுவதும் தடுக்கப்படும்.
10. ரூபாய் 25000.- வரை அபராதம் விதிக்கப்படும்.
11. மூன்று ஆண்டுகள் வரை கடுமீ சிறைத்தண்டணைக்கு ஆளாக நேரிடும்.

எனவே, மூத்த மாணவர்கள் **கேலிவதை** எனும் இத்தகைய கடுமீ குற்றச்செயல் புரிவதை விடுத்து தங்களின் இளையவர்களுக்குச் சிறந்த முன்மாதிரியாக நடந்துகொள்ள வேண்டும் என்று அறிவுறுத்தப்படுகிறார்கள். மேலும் அவர்கள் தங்கள் இளையவர்களிடம் அன்புடனும், பரிவுடனும் பழகி அவர்களது கல்வித் தேர்ச்சிக்குத் துணை நிற்குமாறும் கேட்டுக்கொள்ளப்படுகிறார்கள்.

கேலிவதையை வெறுப்பீர்! இனிய நட்பை வளர்ப்பீர்!



MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Reaccredited with 'B' Grade by NAAC and Recognised by UGC & AICTE

Affiliated to University of Madras

Sholinganallur, Chennai-600119, Tamil Nadu, India.

website: www.msartsandscience-edu.in

Anti- Ragging Committee

| S. No. | Name | Designation / Class | Contact Number | |
|--------|--|--|----------------|------------|
| | | | Landline | Mobile |
| 1 | Alhaj S.M. Mohamed Yousuf Sahib | Chairman | 044-24501578 | |
| 2 | Janab SMAJ Abdul Haleem | Director | 044-24501578 | |
| 3 | Dr. Major M. Jailani | Dean | 044-24501578 | 9840038318 |
| 4 | Dr. M. Abul Hasan Sathali | Academic Director | 044-24500212 | 9444235418 |
| 5 | Dr. R. Meganathan | Principal | 044-24501115 | 8870717071 |
| 6 | Dr. A.Purushothaman | Vice Principal | 044-24501707 | 9962768562 |
| 6 | Mr. K. MainuddinAhamed | HOD, Computer Science (PG & Shift –II) | | 9841235236 |
| 7 | Mrs. P. Lakshmy | HOD, Dept. of Accounting and Finance | | 9444629662 |
| 8 | Mr. K. Velayutham | HOD, Visual Communication | | 9626121856 |
| 9 | Dr. M. Syed Ali | HOD, Biotechnology | | 9842052929 |
| 10 | Mr. R. Markandan | Physical Director | | 9840677383 |
| 11 | Mr. Sundar | Inspector of Police, Chemmancheri | 044-24500707 | 9498127815 |
| 12 | Mr.Hari Siva Shankar | I MSc. Applied Electronics | | 7299782428 |



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Reaccredited with 'B' Grade by NAAC and Recognised by UGC & AICTE

Affiliated to University of Madras

Sholinganallur, Chennai-600119, Tamil Nadu, India.

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Administration Officers:

Dr. Major M. Jailani - Dean

Dr. M. Abul Hasan Sathali - Academic Director

IQAC Co-Ordinator:

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Mrs. S. Swarnalakshmi, Asst. Professor, Dept. of B.Com (General) **Member**

Mrs. K. Thanga Prabha, Asst. Professor, Dept. of B.Sc.C.S. **Member**

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Ms. H. Shajila Banu, Asst. Professor, Dept. of English **Member**

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| Dr. N. Yogananth, Asst. Professor, P.G. & Research Dept. of Biotechnology | Member |

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| Mr. Mahaboob Batcha, HOD, B.Sc. Computer Science | Member |
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| Mr. R. Sathish, Assistant Professor, P.G. Dept. of Visual Communication | Member |
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| | |
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| Mr. S. Rajendiran, HOD, Dept. of French | Convener |
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STUDENTS' SCHOLARSHIP

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| Mr. K. Mohamed Imran, Asst. Professor, PG Dept. of Computer Science | Member |

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| Mr. K. Surendra Kumaran, Technical Instructor, Dept. of Vis.Com | Member |



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website: www.msartsandscience-edu.in

COURSE DETAILS

| B.Com. GENERAL | | | | | | | | | |
|----------------|-----------------------------------|-----------|----------------------------------|-----------|--------------------------------|-------------|---------|-----------|--|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | |
| 1 | Tamil -I | CLA1L | Corporate Accounting | CPZ3A | Elements of Cost Accounting | CPZ5A | | | |
| 2 | English -I | CLZ1K | Business Laws | CPZ3B | Practical Auditing | CPZ5B | | | |
| 3 | Financial Accounting | CPZ1A | Banking Theory Law & Practice | CPZ3C | Entrepreneurial Development | CPZ5C | | | |
| 4 | Business Communication | CPZ1B | Marketing | CPZ3D | Financial Management | CPZ5D | | | |
| 5 | Business Economics | CDZ1A | Business Statistics | CDZ3A | Income Tax Law & Practice – I | CVZ5A | | | |
| 6 | Language & Communication level-I | TSSEA | Personality Enrichment Level - I | TSSEG | Value Education | VAE5Q | | | |
| 7 | Basics of Retail Marketing | CNE1B | Environmental Studies | ENV4A | | | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Tamil-II | CLA2H | Advanced Corporate Accounting | CPZ4A | Advanced Cost Accounting | | | | |
| 2 | English-II | CLZ2K | Company Laws | CPZ4B | Management Accounting | | | | |
| 3 | Advanced Financial Accounting | CPZ2A | Financial Services | CPZ4C | Business Environment | | | | |
| 4 | Principle of Management | CPZ2B | Business Taxation | CPZ4D | Income Tax Law & Practice – II | | | | |
| 5 | Indian Economy | CDZ2A | Elements of Operational Research | CDZ4A | Human Resources Management | | | | |
| 6 | Language & Communication level-II | TSSEB | Computing Skills | TSSEI | Extension activities | | | | |
| 7 | Basics of Business Insurance | CNE2B | Environmental Studies | ENV4A | | | | | |

| B.Com. ACCOUNTING AND FINANCE | | | | | | |
|--------------------------------------|--|---------------------|----------------------------------|--------------------|--------------------------------|------------------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil I | CLA1L | Corporate Accounting | CPG3A | Practical Auditing | CPG5A |
| 2 | English I | CLZ1K | Business Laws | CPG3B | Elements of Cost Accounting | CPG5B |
| 3 | Financial Accounting | CPG1A | Banking theory, Law and Practice | CPG3C | Income tax Law & Practice - I | CPG5C |
| 4 | Marketing | CPG1B | Entrepreneurial Development | CPG3D | Financial Management | CPG5D |
| 5 | Business statistics | CDG1A | Indian Economy - I | CDG3A | Port folio Management | CVG5A |
| 6 | Business of Retail Marketing | CNE1B | Personality Enrichment - Level I | TSSEG | Value Education | VAE5Q |
| 7 | language and communications skill level I | TSSEA | Environmental Studies | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil II | CLA2H | Advanced Corporate Accounting | CPG4A | Management Accounting | CPG6A |
| 2 | English II | CLZ2K | Financial Services | CPG4B | Adv. Cost Accounting | CPG6B |
| 3 | Advanced Financial Accounting | CPG2A | Principles of Management | CPG4C | Income tax Law & Practice - II | CPG6C |
| 4 | Business Environment | CPG2B | Business Communication | CPG4D | Working Capital Management | CPG6D |
| 5 | Elements of Operations Research | CDG2A | Indian Economy - II | CDG4B | Capital Markets | CVG6A |
| 6 | Basics of Business Insurances | CNE2B | Basics of Computer Application | TSSE1 | Extension Activities | CES6Q |
| 7 | language and communications skill level II | TSSEB | Environmental Studies | ENV4A | | |

| B.Com. INFORMATION SYSTEM MANAGEMENT | | | | | | |
|---|---|---------------------|---------------------------------------|--------------------|-----------------------------|------------------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil I | CLA1L | Logistics and supply chain management | MAT3A | Visual Basic Programming | MAT5A |
| 2 | English I | CLZIK | Programming in 'C' | MAT3B | Visual Basic Practical | MAT5I |
| 3 | Financial Accounting | MAT1A | C '+' Practical | MAT3I | Elements of Cost Accounting | MAT5B |
| 4 | Principles of Management | MAT1B | Marketing Management | MAT3C | Financial Management | MAT5C |
| 5 | Computer Applications in Business | MBT1A | Business Statistics | MBT3A | Entrepreneurial Development | MATEB |
| 6 | Essentials of Language & Communication-I | TSSEA | Personality Enrichment | TSSEG | Value Education | VAE5Q |
| 7 | Retail Marketing | MNT1B | EVS | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil II | CLA2H | Management Information System | MAT4A | Management Accounting | MAT6A |
| 2 | English II | CLZ2K | OOP with C++ | MAT4B | E-Business | MAT6B |
| 3 | Business Communication | MAT2A | C++ ' Practical | MAT4I | Software Project Management | MAT6C |
| 4 | Human Resources Management | MAT2B | Business Environment | MAT4C | Web Technology | MET6A |
| 5 | Data Structure | MBT2A | Elements of Operation Research | MBT4A | Project Work (Group) | MET6Q |
| 6 | Essentials of Language & Communication-II | TSSEB | Computing Skills | TSSEI | Extension Activities | CES6Q |
| 7 | Basic of Business Insurance | MNT2B | Environmental Studies | ENV4A | | |

| B.Com. COMPUTER APPLICATION | | | | | | | | | |
|-----------------------------|--|-----------|---|-----------|--|-------------|---------|-----------|--|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | |
| 1 | Tamil - I | CLA1L | Corporate Accounting – I | CPC3A | Financial Management | CPC5A | | | |
| 2 | English - I | CLZ1K | Business Law | CPC3B | Practical/Auditing | CPC5B | | | |
| 3 | Financial Accounting | CPC1A | Computerised Accounting (Theory & Practicals) | CPC31 | Elements of Cost Accounting | CPC5C | | | |
| 4 | Information Technology | CPC1B | Object Oriented Programming Using C++ (Theory & Practicals) | CPC32 | Visual Basic and RDBMS (Theory & Practicals) | CPC51 | | | |
| 5 | Business Economics | CDC1A | Business Statistics | CDC3A | Research Methodology | CVC5C | | | |
| 6 | Language & Communication Level - I | TSSEA | Personality Enrichment Level - I | TSSEG | Value Education | VAE5Q | | | |
| 7 | Basics of Retail Marketing | CNE1B | EVS | ENV4A | | | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Tamil - II | CLA2H | Corporate Accounting – II | CPC4A | Financial Services | CPC6A | | | |
| 2 | English - II | CLZ2K | Principles of Management | CPC4B | Human Resources Management | CPC6B | | | |
| 3 | Advanced Financial Accounting | CPC2A | E-commerce | CPC4C | Management Accounting | CPC6C | | | |
| 4 | Information Technology (Lab and Practical) | CPC21 | Programming in Java(Theory & Practicals) | CPC41 | Web Technology(Theory & Practicals) | CPC62 | | | |
| 5 | Indian Economy | CDC2A | Elements of Operations Research | CDC4A | Project | | | | |
| 6 | Language & Communication Level - II | TSSEB | Computing Skills | TSSE1 | Extension activities | CES6Q | | | |
| 7 | Basics of Business Insurance | CNE2B | EVS | ENV4A | | | | | |

| B.Com. CORPORATE SECRETARYSHIP | | | | | | |
|--------------------------------|--------------------------------------|--------------|---------------------------------------|-------------|---------------------------------------|-----------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Language - I | CLA1L | Language –III | CLA3J | Management Accounting | CYA5A |
| 2 | English Paper –I | CLZ1L | English Paper-III | CLZ3P | Securities laws and markets Operation | CYA5B |
| 3 | Financial Accounting - I | CYA1A | Corporate Accounting-I | CYA3A | Income Tax Law &Practice -I | CYA5C |
| 4 | Company law and secretary practice-I | CYA1B | Company law and Secretary Practice II | CYA3B | Commercial Law | CYA5D |
| 5 | Marketing | CYB1B | Statistics-I | CYB3A | Entrepreneurial Development | CYE5A |
| 6 | Soft Skill – I | TSSEA | Soft Skill – III | TSSEG | Value Education | VAE5Q |
| 7 | Non Major / Basic Tamil | BYN1D | Environmental Studies | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Language –II | CLA2H | Language - IV | CLA4K | Cost Accounting | CYA6A |
| 2 | English Paper –II | CLZ2L | English -IV | CLZ4R | Industrial Laws | CYA6B |
| 3 | Advanced Financial Accounting - II | CYA2A | Corporate Accounting-II | CYA4A | Income Tax Law & Practice -II | CYA6C |
| 4 | Human Resources Management | CYA2B | Business Management | CYA4B | Indirect Taxes | CYA6D |
| 5 | Business Communication | CYB2B | Statistics-II | CYB4A | Project-Institutional Training | CYE6Q |
| 6 | Soft Skill - II | TSSEB | Computing Skills | TSSE1 | Extension Activities | CES6Q |
| 7 | Non Major / Basic Tamil | CYN2C | Environmental Studies | ENV4A | | |

| B.Com. BANK MANAGEMENT | | | | | | |
|------------------------|---|--------------|--|-------------|------------------------------------|-----------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil -I | CLAIL | Core Paper V :- Corporate Accounting | CPW3A | Practical Auditing | CPW5A |
| 2 | English -I | CLZIK | Core Paper VI : Business Laws | CPW3B | Banking Theory Regulatory | |
| 3 | Core Paper I :Financial Accounting | CPW1A | Core Paper VII : Banking Theory Law and practice | CPW3C | Mechanism | CPW5B |
| 4 | Core Paper II : Business Communication | CPW1B | Entrepreneurial Development | CPW3D | Portfolio Management | CPW5C |
| 5 | Allied Paper I : Business Economics | CDW1A | Indian Economy - I | CDW3A | International Banking | CPW5D |
| 6 | Language & Communication level - I | TSSEA | Personality Enrichment Level - I | TSSEG | Credit Risk and Management Banking | CVW5A |
| 7 | Basics of Retail Marketing | CNE1B | Environmental Studies | ENV4A | Value Education | VAE5Q |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil-II | CLA2H | Advanced Corporate Accounting | CPW4A | Marketing of Banking Services | CPW6A |
| 2 | English-II | CLZ2K | Financial Services | CPW4B | Technology in Banking | CPW6B |
| 3 | Core Paper III : Principles of Management | CPW2A | Business Taxation | CPW4C | Management Accounting | CPW6C |
| 4 | Core Paper IV : Theory of Money and Banking | CPW2B | Company Laws | CPW4D | Treasury Management | CVW6C |
| 5 | Allied Paper II : International Economics | CDW2A | Indian Economy - II | CDW4A | Customer Relationship Management | CVW6A |
| 6 | Language & Communication level -II | TSSEB | Computing Skills | TSSE1 | Extension activities | CES6Q |
| 7 | Basics of Business Insurance | CNE2B | Environmental Studies | ENV4A | | |

| B.B.A. BACHELOR OF BUSSINESS ADMINISTRATION | | | | | | |
|--|---|---------------------|----------------------------------|--------------------|----------------------------------|------------------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil - I | CLA1L | Financial Management | MAM3E | Advertising and Sales Promotion | MAM5A |
| 2 | English – I | CLZ1K | Organization Behavior | MAM3G | Research Methodology | MAM5B |
| 3 | Financial Accounting | MAM1C | Computer Application in Business | MAM3H | Operation Management | MAM5C |
| 4 | Principles of Management | MAM1D | Marketing Management | MAM3J | Materials Management | MAM5W |
| 5 | Managerial Economics | MBM1A | Business Statistics | MCM3C | Entrepreneurial Development | MEM5B |
| 6 | Basics of Retail Marketing | MNM1B | Personality Enrichment | TSSEG | Value Education | VAE5Q |
| 7 | Essential of Language and Communication-I | TSSEA | Environmental Studies | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil – II | CLA2H | Human Resources Management | MAM4Z | Business Environment | MAM6X |
| 2 | ENGLISH II | CLZ2K | Business Regulatory Framework | MAM4M | Services Marketing | MAM6Y |
| 3 | Management Accounting | MAM2E | Financial Services | MAM4N | Business Taxation | MAM6K |
| 4 | Business Communication | MAM2C | Management Information System | MAM4P | Customer Relationship Management | MEM6A |
| 5 | International Trade | MBM2B | Operation Research | MBM4D | Project Work (Group) | MAM6Q |
| 6 | Basics of Business Insurance | MNM2G | Computing Skills | TSSE1 | Extension Activities | CES6Q |
| 7 | Essential of Language and Communication-I | TSSEB | Environmental Studies | ENV4A | | |

| B.Sc. COMPUTER SCIENCE | | | | | | | | | |
|------------------------|---|-----------|---|-----------|---------|-----------------|--|-----------|-----------|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Sub. Code |
| 1 | Tamil I | CLA1L | Tamil-III | | | CLA3M | Operating Systems | | SAE5A |
| 2 | English I | CLZ1L | English-III | | | CLZ3P | Database Management Systems | | SAE5B |
| 3 | Mathematics I | SBAMM | Programming in C++ and Data Structures | | | SAE3A | Computer Architecture and Organization | | SAE5C |
| 4 | Programming in 'C' | SAE1A | Data Structures Using C++ Lab | | | SAE3I | RDBMS LAB- Practical -V | | SAE5I |
| 5 | Programming in 'C' Lab | SAE1I | Statistical Methods and their applications | | | SBAOC | Visual Programming | | SEE5A |
| 6 | Essentials of Language and Communication Level-I | TSSEA | Personality Enrichment | | | TSSEG | Value Education | | VAE5Q |
| 7 | Business and Office Applications | SNE1A | Environmental Studies | | | Exam in 4th sem | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Tamil-II | CLA2H | Tamil-IV | | | CLA4K | Data Communication and Networking | | SAE6A |
| 2 | English-II | CLZ2L | English-IV | | | CLZ4R | Web Technology | | SAE6B |
| 3 | Mathematics II | SBAMN | Programming in JAVA | | | SAE4A | Web Application LAB-Practical-VI | | SAE6I |
| 4 | Digital Electronics & Microprocessor | SAE2B | Java Programming Lab | | | SAE4I | Object Oriented Analysis and Design | | SEE6C |
| 5 | Digital Electronics & Microprocessor Lab | SAE22 | Statistical Methods and their applications -Practical | | | SBAO2 | Software Engineering | | SEE6G |
| 6 | Essentials of Language and Communication Level-II | TSSEB | Statistical Methods and their applications | | | SBAOD | Extension Activities | | CES6Q |
| 7 | Business & Office Application Lab | SNE2I | Quantitative Aptitude | | | TSSEN | | | |
| | | | Environmental Studies | | | ENV4A | | | |

B.C.A. BACHELOR OF COMPUTER APPLICATION

| I year | | II year | | III year | | |
|-------------|---|--------------|---|-------------|-------------------------------------|-----------|
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil | CLA1L | Programming in C++ and Data Structures | SAZ3A | Database Management Systems | SAZ5A |
| 2 | English | CLZ1K | Micro processor and its Applications | SAZ3B | Software Engineering | SAZ5B |
| 3 | Mathematics I | SBAMM | Numerical and Statistical Methods | SAZ3C | Resource Management Techniques | SAZ5C |
| 4 | Fundamentals of Digital Computers | SAU1A | Practical III Programming in C++ Using Data Structure | SAZ3I | RDBMS LAB- Practical -V | SAZ5I |
| 5 | PC Softwer Lab | SAZ1I | Financial Accounting | SBZ3C | Visual Programming | SEZ5A |
| 6 | Essentials of Language and Communication Level-I | TSSEA | Personality Enrichment | TSSEG | Value Education | VAE5Q |
| 7 | HTML | SNE1D | | | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil-II | CLA2H | Programming in JAVA | SAZ4A | Web Technology | SAZ6A |
| 2 | English-II | CLZ2K | Operating Systems | SAZ4B | Data Communication and Networking | SAZ6B |
| 3 | Mathematics II | SBAMN | Computer Graphics | SAZ4C | Software Testing | SAZ6C |
| 4 | Programming in C | SAE1A | Practical IV JAVA Programming Lab | SAZ4I | Web Application LAB -Practical-VI | SAZ6I |
| 5 | Programming in 'C' LAB | SAE1I | Cost Management Accounting | SBZ4A | Object Oriented Analysis and Design | SEZ6C |
| 6 | Essentials of Language and Communication Level-II | TSSEB | Quantitative Aptitude | TSSEN | Multimedia Systems | SEZ6D |
| 7 | HTML | SNE24 | Environmental Studies | ENV4A | Extension Activities | CES6Q |

| B.Sc. ELECTRONICS & COMMUNICATION SCIENCE | | | | | | |
|--|--|---------------------|--|--------------------|--|------------------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil - I | CLA1L | Electricity & Magnetism | TAG3A | Microprocessor (Intel 8085) | TAG5A |
| 2 | English – I | CLZ1K | Numerical Methods | TAG3B | Antenas and Television Engineering | TAG5B |
| 3 | Mathematics – I | SBAMM | Amplifiers and Oscillators | TAG3C | Electrical and Electronics Instrumentation | TAG5C |
| 4 | Basic Circuit Theory | TAG1A | Basic Physics | TBG3A | Elective – I (Medical Electronics) | TEGAE |
| 5 | Practicals-I | TAG1I | Practicals -III | TAG3I | Practical – 5 | TAG5I |
| 6 | Essential of Language and Communication-I | TSSEA | Soft Skill- Personality Enrichment | TSSEG | Value Education | VAE5Q |
| 7 | History of Electronics | SNG1A | Basic Physics Practical | TBG4I | | |
| | | | Environmental Studies | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil – II | CLA2H | Principles of communication | TAG4A | Microcontroller | TAG6A |
| 2 | English II | CLZ2K | Programming in 'C' & OOPS concept | TAG4B | Advanced Electronics | TAG6B |
| 3 | Mathematics-II | SBAMN | Digital Electronics | TAG4C | Computer Networks | TAG6C |
| 4 | Basic Electronics | TAG2A | Practical - 4 | TAG4I | Elective – II (Industrial Electronics) | TEGAB |
| 5 | Practicals-II | TAG2I | Practical - Internal | TAG42 | Practical – 6 | TAG6I |
| 6 | Essential of Language and Communication-II | TSSEB | Basic Physics - II | TBG4A | Project | TAG6Q |
| 7 | Trends in Personal Computers | SNG2E | Basic Physics Practical | TBG4I | Extension Activities | CES6Q |
| | | | Computing Skills - Level-I (Practical) | TSSE1 | | |
| | | | Environmental Studies | ENV4A | | |

| B.Sc. BIOCHEMISTRY | | | | | | | | | |
|--------------------|--|-----------|---|-----------|--|-------------|---------|-----------|-----------|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Sub. Code |
| 1 | Tamil Paper –I | CLA1L | Tamil Paper –III | CLA3M | Core Subject VII: Enzymes | TAP5A | | | |
| 2 | English Paper –I | CLZ1L | English Paper-III | CLZ3P | Core Subject Paper VIII : Metabolism | TAP5B | | | |
| 3 | Core Paper I: Nutritional Biochemistry | TAP1A | Core-III: Chemistry of Biomolecules-I | TAP3A | Core Paper IX : Analytical Biochemistry | TAP5C | | | |
| 4 | Allied paper: Chemistry-I | TBTAA | Core Subject: Paper VI: Practical-I-II | TAP4I | Core Subject XII : Practical III | TAP6I | | | |
| 5 | Major Practical-I | TAP2I | Allied Paper III Biostatistics-I | SBAOH | Core Subject Paper XIII : Practical IV | TAP62 | | | |
| 6 | Allied Chemistry Practical | TBTA1 | Allied: Biostatistics Practical | SBAO4 | Core Elective Paper I : Physiology | TEP5A | | | |
| 7 | NME: Health and Nutrition | TNP1A | Soft Skill - III: Personality Enrichment | TSSEG | Value Education | VAE5Q | | | |
| 8 | Language & Communication Skills Level-I | TSSEA | | | | | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Tamil Paper –II | CLA2H | Tamil Paper –IV | CLA4K | Core Subject Paper X : Clinical Biochemistry | TAP6A | | | |
| 2 | English Paper –II | CLZ2L | English Paper-IV | CLZ4N | Core Subject Paper XI :Molecular Biology | TAP6B | | | |
| 3 | Core Paper II: Cell Biology | TAP2A | Core Paper V: Chemistry of Biomolecules | TAP4A | Core Subject Paper XII : Practical III | TAP6I | | | |
| 4 | Core Paper III: Core Practical-I | TAP2I | Core Subject Paper VI Practicals-II | TAP4I | Core Subject Paper XIII : Practical IV | TAP62 | | | |
| 5 | Allied Paper: Chemistry II | TBTAB | Allied Subject : Biostatistics II | SBAOJ | Core Elective Paper II : Immunology | TEP6A | | | |
| 6 | Allied Chemistry Practical – I | TBTA1 | Allied Subject :Biostatistics Practical | SBAO4 | Core Elective Paper III : Biotechnology | TEP6B | | | |
| 7 | NME:Health, Disease and Preventive Aspects | TNP2A | Computing Skills - Level –I (Practicals)) | TSSE1 | Extension Activities | CES6Q | | | |
| 8 | Language & Communication Skills Level-II | TSSEB | Environmental Studies | ENV4A | | | | | |

| B.Sc. MICROBIOLOGY | | | | | | | |
|--------------------|---|-----------|---|-----------|--|-------------|--|
| I year | | | II year | | | III year | |
| I Semester | | | III Semester | | | V Semester | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | |
| 1 | Tamil-I | CLA1L | Tamil-III | CLA3M | Medical Bacteriology | TAN5A | |
| 2 | English-I | CLZ1L | English-III | CLZ3P | Medical Mycology and Parasitology | TAN5B | |
| 3 | General microbiology and microbial physiology | TAN1A | Molecular biology | TAN3A | Medical Virology | TAN5C | |
| 4 | Major Practical-I (General microbiology and microbial physiology) | TAN21 | Major Practical-III: Molecular biology | TAN41 | Major Practical V | TAN61 | |
| 5 | Biochemistry Practical I | TBPB1 | Bioinstrumentation | TBN3A | Genetic Engineering | TEN5A | |
| 6 | Biochemistry I | TBPBA | Practical III (Bioinstrumentation) | TBN41 | Value Education | VAE5Q | |
| 7 | Non Major Elective: Cellular Organization | SNN1A | Personality Enrichment | TSSEG | | | |
| 8 | Language & Communication Skills Level-1 | TSSEA | Environmental Studies | ENV4A | | | |
| II Semester | | | IV Semester | | | VI Semester | |
| 1 | Tamil-II | CLA2H | Tamil-IV | CLA4K | Environmental Microbiology | TAN6A | |
| 2 | English-II | CLZ2L | English-IV | CLZ4R | Food AND Dairy | TAN6B | |
| 3 | Immunology microbial genetics | TAN2A | Soil and Agricultural microbiology | TAN4A | Major Practical VI (Environmental, Food and Dairy) | TAN62 | |
| 4 | Major Practical-II (Immunology microbial genetics) | TAN22 | Major practical IV (Soil and Agricultural microbiology) | TAN42 | Industrial and Pharmaceutical Microbiology | TEN6A | |
| 5 | Biochemistry-II | TBPBB | Biostatistics | TBN4A | Biotechnology | TEN6B | |
| 6 | Practical I(Biochemistry-I) | TBPB1 | Practical IV Biostatistics | TBN42 | Extension Activities | CES6Q | |
| 7 | Inheritance biology | SNN2E | Computing skills | TSSE1 | | | |
| 8 | Language and Communication Level -2 | TSSEB | Environmental Studies | ENV4A | | | |

| B.Sc. BIOTECHNOLOGY | | | | | | |
|---------------------|---|-----------|---------------------------------------|-----------|--|-----------|
| I year | | | II year | | III year | |
| I Semester | | | III Semester | | V Semester | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil - I | CLA1L | Tamil – III | CLA3J | Animal and Medical Biotechnology | SAC5A |
| 2 | English – I | CLZ1L | ENGLISH III | CLZ3P | Bioinformatics | SAC5B |
| 3 | Cell Biology - Core | SAC1A | Genetics | SAC3A | Immunology | SAC5C |
| 4 | Microbiology (Allied) | SBANA | Biochemistry | SBC3A | Pharmaceutical Biotechnology (Elective) | SEC5A |
| 5 | Practicals-I (Exam in II Semester) | SAC2I | Practicals -III (Exam in IV Semester) | SAC4I | Practical - V(Exam in VI Semester) | SAC6I |
| 6 | NME - Animal Physiology | SNC1C | Personality Enrichment Level-I | TSSEG | Value Education | VAE5Q |
| 7 | Languages and communication skills- Level I (Soft skill) | TSSEA | | | | |
| II Semester | | | IV Semester | | VI Semester | |
| 1 | Tamil – II | CLA2H | Tamil – IV | CLA4K | Genetic Engineering | SAC6A |
| 2 | ENGLISH II | CLZ2L | ENGLISH IV | CLZ4R | Bioprocess Technology | SAC6B |
| 3 | Molecular Developmental Biology - Core | SAC2B | Plant Biotechnology (Core) | SAC4A | Microbial Biotechnology (Elective II) | SEC6A |
| 4 | Chemistry - Allied | SBADE | Biophysics and Biostatistics | SBACB | Environmental Biotechnology (Elective III) | SEC6B |
| 5 | Practicals-II | SAC22 | Practical - IV | SAC42 | Practical - VI | SAC62 |
| 6 | Language and Communication skills- Level II (Soft skills) | TSSEB | Computing Skills | TSSEI | Extension Activities | CES6Q |
| 7 | NME- Basics of Ecology | SNC2J | Environmental Studies | ENV4A | | |

| B.Sc. HOTEL & CATERING MANAGEMENT | | | | | | |
|--|---------------------------------------|------------------|---|------------------|-----------------------------------|------------------|
| I year | | | II year | | III year | |
| I Semester | | | III Semester | | V Semester | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | French - I | CLK1P | Food Production - III | SAH3A | Food Production - IV | SAH5A |
| 2 | English - I | SAH1B | Food & Beverage service – III | SAH3B | Food & Beverage service – IV | SAH5B |
| 3 | Food Production - I | TAH1A | Hotel Engineering & Maintenance | SBH3A | Front Office Operation - II | SAH5C |
| 4 | Food & Beverage service - I | TAH1B | Principles of Management | SBH3B | Marketing & Sales Management | SAH5D |
| 5 | Front Office Operation - I | TAH1C | Hotel Accounting System | SBH3C | Hotel Law | SAH5E |
| 6 | Nutrition & Food Science - I | TBH1A | Food & Beverage Management | SBH3D | Hotel Financial Management | SAH5G |
| 7 | Essential of Language & Communication | TSSEA | Personality Enrichment | TSSFG | Value Education | VAE5Q |
| 8 | Food Production Lab - I | SAH21 | Environmental Studies | ENV4A | Food Production Lab - III | SAH61 |
| 9 | Food & Beverage service Lab - I | SAH22 | Food Production Lab - II | SAH41 | Food & Beverage service Lab – III | SAH62 |
| 10 | Front Office Operation Lab - I | SAH23 | Food & Beverage service Lab – II | SAH42 | Front Office Operation Lab – III | SAH63 |
| 11 | Accommodation Operation Lab - I | SAH24 | Front Office Operation Lab – II | SAH43 | Accommodation Operation Lab – III | SAH64 |
| | | | Accommodation Operation Lab – II | SAH44 | | |
| | | | Hotel Engineering & Maintenance Lab - I | SAH45 | | |

| II Semester | | IV Semester | | VI Semester | | |
|-------------|---|-------------|---|-------------|---|-------|
| 1 | French – II | SAH2G | Industrial Exposure Training (4 Months) | | Food Production - V | SAH6A |
| 2 | English –II | SAH2H | Food Production Lab - II | SAH41 | Facility Planning | SAH6B |
| 3 | Food Production - II | SAH2J | Food & Beverage service Lab – II | SAH42 | Accommodation Operation - II | SAH6C |
| 4 | Food & Beverage service – II | SAH2K | Front Office Operation Lab – II | SAH43 | Human Rights & Human Relation Education | SAH6D |
| 5 | Accommodation Operation – I | SBH2B | Accommodation Operation Lab – II | SAH44 | Application of Computers | SAH6E |
| 6 | Nutrition & Food Science – II | SBH2C | Hotel Engineering & Maintenance Lab - I | SAH45 | Project & Viva – Voce | SAH6Q |
| 7 | Essential of Spoken & Presentation Skills | TSSEB | Computing skills | TSSEI | Extension Activities | CES6Q |
| 8 | Food Production Lab - I | SAH2I | Environmental Studies | ENV4A | Food Production Lab - III | SAH6I |
| 9 | Food & Beverage service Lab – I | SAH22 | | | Food & Beverage service Lab – III | SAH62 |
| 10 | Front Office Operation Lab – I | SAH23 | | | Front Office Operation Lab – III | SAH63 |
| 11 | Accommodation Operation Lab – I | SAH24 | | | Accommodation Operation Lab – III | SAH64 |
| | | | | | Application of Computers Lab | SAH65 |

| B.Sc. VISUAL COMMUNICATION | | | | | | |
|----------------------------|---|--------------|--------------------------|-------------|-----------------------------------|-----------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil-I | CLA1L | Tamil-III | CLA3M | Media Culture & Society | SAX5A |
| 2 | English-I | CLZ1L | English-III | CLZ3P | Television Production | SAX5B |
| 3 | Introduction To Visual Communication | SAX1A | Advertising | SAX3A | Web Publishing | SAX51 |
| 4 | Drawing I | SAX11 | Printing and Publication | SAX3B | Advertising Photography | SAX52 |
| 5 | Graphic Design - I | SBX12 | Computer Graphics | SAX31 | Project (Phase 1 & Phase 2) | SAX6Q |
| 6 | History of Tamil Cinema | SNX1D | Personality Enrichment | TSSEG | Value Education | VAE5Q |
| 7 | Language & Communication Skills Level-I | TSSEA | Environmental Studies | ENV4A | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil-II | CLA2H | Tamil-IV | CLA4K | Media Organisation | SAX6A |
| 2 | English-II | CLZ2L | English-IV | CLZ4R | Television Production (Practical) | SAX61 |
| 3 | Communication Skills | SAX2B | Elements of Film | SAX4A | 3D Animation (Practical) | SAX62 |
| 4 | Drawing II | SAX21 | Basic Photography | SAX4B | Project (Phase 1 & Phase 2) | SAX6Q |
| 5 | Graphic Design - II | SBX22 | Photography Practical | SAX41 | Extension Activities | CES6Q |
| 6 | History of South Indian Arts | SNX2H | Computing Skills | TSSEI | | |
| 7 | Language and Communication Level -2 | TSSEB | Environmental Studies | ENV4A | | |

| B.Sc. MATHEMATICS | | | | | | | | | |
|-------------------|--|-----------|-----------------------------------|-----------|-------------------------------------|-------------|-------------------------------------|-----------|-----------|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Sub. Code |
| 1 | Tamil - I | CLA1L | Tamil-III | CLA3M | Algebraic Structures –I | CLA3M | Algebraic Structures –I | TAM5A | TAM5A |
| 2 | English – I | CLZ1L | English-III | CLZ3P | Real Analysis –I | CLZ3P | Real Analysis –I | TAM5B | TAM5B |
| 3 | Algebra I | TAM1A | Integral calculus | TAM3A | Dynamics | TAM3A | Dynamics | TAM5C | TAM5C |
| 4 | Trigonometry | TAM1B | Differential Equations | TAM3B | Programming Language ‘C’ | TAM3B | Programming Language ‘C’ | TEM5C | TEM5C |
| 5 | Paper I Financial accounting -I | SBAMK | Mathematical statistics-I | SBAOA | Programming Language ‘C’ Practicals | SBAOA | Programming Language ‘C’ Practicals | TEM51 | TEM51 |
| 6 | Essential of Language and Communication-I | TSSEA | Personality enrichment | TSSEG | Discrete Mathematics | TSSEG | Discrete Mathematics | TAM5D | TAM5D |
| 7 | Functional mathematics-I | SNM1A | | | Value Education | | Value Education | VAE5Q | VAE5Q |
| II Semester | | | | | | | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Tamil – II | CLA2H | Tamil-IV | CLA4K | Linear Algebra | CLA4K | Linear Algebra | TAM6A | TAM6A |
| 2 | ENGLISH II | CLZ2L | English-IV | CLZ4N | Real Analysis –II | CLZ4N | Real Analysis –II | TAM6B | TAM6B |
| 3 | Differential calculus | TAM2A | Transform techniques | TAM4A | Complex Analysis | TAM4A | Complex Analysis | TAM6C | TAM6C |
| 4 | Analytical geometry 2D & 3D | TAM2B | STATICS | TAM4B | Graph theory | TAM4B | Graph theory | TAM6D | TAM6D |
| 5 | Paper I Financial accounting -II | SBAML | Mathematical Statistics-II | SBAOB | Operation Research | SBAOB | Operation Research | TEM6C | TEM6C |
| 6 | Essential of Language and Communication-II | TSSEB | Mathematical Statistics Practical | SBA01 | Extension Activities | SBA01 | Extension Activities | CES6Q | CES6Q |
| 7 | Functional mathematics-II | SNM2E | Computing skills | TSSEI | | TSSEI | | | |
| | | | Environmental Studies | ENV4A | | ENV4A | | | |

| B.Sc. PSYCHOLOGY | | | | | | | | | |
|------------------|-------------------------------------|-----------|--------------------------------------|-----------|-------------------------------------|-------------|-------------------------------------|-----------|--|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | |
| 1 | Language - Tamil Paper – I | CLA1L | Language - Tamil Paper – III | CLA3M | Psychopathology - I | | Psychopathology - I | SAT5A | |
| | Arabic Paper - I | CLHIE | Arabic Paper - III | | Psy Research and Measurement | | Psy Research and Measurement | SAT5B | |
| 2 | English Paper – I | CLZ1L | English Paper – III | CLZ3P | Applied Psychology | | Applied Psychology | SAT5C | |
| 3 | General Psychology - I | SAT1A | Developmental Psychology I | SAT3A | Social Psychology | | Social Psychology | SAT5D | |
| 4 | Biological Basis of Behavior – I | SAT1B | Social Psychology I | SAT5D | | | | | |
| 5 | Principles of Sociology | SBT1A | Experimental Psychology (Practical) | SAT21 | Health Psychology / Project | | Health Psychology / Project | | |
| 6 | NME/AT/BT | SNT1D | Statistics in Psychology | | Project | | Project | SAT5Q | |
| 7 | Essentials of Lang and Comm - I | TSSEA | Personality Enrichment - I | TSSEG | Value Education | | Value Education | VAE5Q | |
| | | | Environmental Studies | --- | | | | | |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | Language - Tamil Paper – II | CLA2H | Language - Tamil Paper – IV | CLA4K | Psychopathology - II | | Psychopathology - II | SAT6A | |
| | Arabic Paper - II | | Arabic Paper - IV | | Organizational Psychology | | Organizational Psychology | SAT6B | |
| 2 | English Paper – II | CLZ2L | English Paper – IV | CLZ4R | Social Psychology II | | Social Psychology II | SAT6C | |
| 3 | General Psychology - II | SAT2A | Developmental Psychology - II | SAT4A | Counselling and Guidance / Project | | Counselling and Guidance / Project | | |
| 4 | Biological Basis of Behavior – II | SAT2B | Psychological Assessment (Practical) | SAT22 | Human Resource Management / Project | | Human Resource Management / Project | | |
| 5 | Fundamentals of Social Anthropology | | :Marketing and Consumer Behavior | | Project / 3 Electives-Project ** | | Project / 3 Electives-Project ** | SAT6Q | |
| 6 | Non-Major Elective /BT/AT | TLT2D | Computing skills - I | TSSE1 | Extension Activities | | Extension Activities | CES6Q | |
| 7 | Problem Solving and Creativity | SNT2J | Environmental Studies | ENV4A | | | | | |
| 8 | Essentials of Lang and Comm- II | TSSEB | | | | | | | |

| B.Sc. CHEMISTRY | | | | | | |
|-----------------|------------------------|--------------|--------------------------|-------------|---|-----------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Language -I | | Language-III | | Inorganic chemistry -I | |
| 2 | English -I | | English-III | | Organic chemistry-I | |
| 3 | Allied biochemistry -I | | General chemistry -III | | Physical chemistry -I | |
| 4 | General chemistry -I | | Major practical -III | | Gravimetric analysis (practicals iii) | |
| 5 | NME/AT/BT | | Allied paper -III | | Organic analysis and preparation (practical iv) | |
| 6 | Soft Skill -I | | Allied practicals -III | | Physical chemistry (practical v) | |
| | | | Soft Skill -III | | Elective Paper I (Pharmaceutical/Industrial) | |
| | | | Environmental Studies | | Elective Paper II (Nanomaterials/Polymer Chemistry) | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Language-II | | Language-IV | | Inorganic chemistry-II | |
| 2 | English ii | | English-IV | | Organic chemistry-II | |
| 3 | Allied biochemistry-II | | General chemistry -IV | | Physical chemistry-II | |
| 4 | General chemistry -II | | Major practical-IV | | Gravimetric analysis (practicals iii) | |
| 5 | Major practical-I | | Allied paper-IV | | Organic analysis and preparation (practical iv) | |
| 6 | Allied practical -I | | Allied practical III &IV | | Physical chemistry (practical v) | |
| 7 | Non major elective | | Soft skill-IV | | Elective paper iii (spectroscopy/ analytical chemistry) | |
| 8 | Soft skill-II | | Environmental studies | | Extension activities | |

| B.Sc. HOME SCIENCE- CLINICAL NUTRITION AND DIETETICS | | | | | | | | | |
|---|---|-----------|--|-----------|---|--------------------|---------|-----------|--|
| I year | | | II year | | | III year | | | |
| I Semester | | | III Semester | | | V Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code | Sub. Code |
| 1 | LANGUAGE I | CLAIL | LANGUAGE III | | HUMAN DEVELOPMENT | | | | TAJ5A |
| 2 | ENGLISH I | CLZIL | ENGLISH III | CLZ3P | FOOD SERVICE MANAGEMENT-I | | | | TAJ5B |
| 3 | FOOD SCIENCE | TAJ1A | FAMILY MEAL MANAGEMENT | TAJ3A | NUTRITION –II | | | | TAJ5C |
| 4 | MICROBIOLOGY | TAJ1B | NUTRITION I | TAJ3B | SPORTS NUTRITION | | | | TAJ5D |
| 5 | ALLIED I-CHEMISTRY I | TBTAA | ALLIED –BIOCHEMISTRY | TBJ3A | ELECTIVE-I – ENTREPRENEURIAL DEVELOPMENT | | | | TEJ5A |
| 6 | NON MAJOR ELECTIVE- BASIC COOKERY | TNK1A | SOFT SKILL-III | | VALUE EDUCATION | | | | |
| 7 | SOFT SKILL I | TSSEA | ENVIRONMENTAL STUDIES | | | | | | |
| | | | Environmental Studies | | | | | | Elective Paper II (Nanomaterials/ Polymer Chemistry) |
| II Semester | | | IV Semester | | | VI Semester | | | |
| 1 | LANGUAGE II | | LANGUAGE IV | | CLINICAL NUTRITION | | | | TAJ6A |
| 2 | ENGLISH II | CLZ2L | ENGLISH IV | CLZ4R | FOOD SERVICE MANAGEMENT-II | | | | TAJ6B |
| 3 | HUMAN PHYSIOLOGY | TAJ2A | ADVANCED DIETETICS | TAJ4A | CLINICAL NUTRITION PRACTICAL | | | | |
| 4 | MICROBIOLOGY AND PHYSIOLOGY PRACTICAL | | NUTRITION AND ADVANCED DIETETICS PRACTICAL | | ELECTIVE II- HEALTH PSYCHOLOGY | | | | TEJ6A |
| 5 | ALLIED PAPER II- CHEMISTRY II | TBTAB | ALLIED PAPER-IV | | Organic analysis and preparation (practical iv) | | | | |
| 6 | NON MAJOR ELECTIVE-GUIDANCE AND COUNSELLING | | SOFT SKILL- IV | | PART V – EXTENSION ACTIVITIES | | | | |
| 7 | SOFT SKILL II | | ENVIRONMENTAL STUDIES | | | | | | |

B.A. ENGLISH

| I year | | II year | | III year | | |
|-------------|--|--------------|---|-------------|--|-----------|
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Tamil I | CLA1F | Tamil -III | CLA3J | Shakespeare - I | ARA5A |
| 2 | English I | CLZ1L | English-III | CLZ3M | Indian Writing In English | ARA5B |
| 3 | Elizabethan Age | ARA1A | Twentieth Century Paper I-Prose & Drama | ARA3A | American Literature I - Prose & Drama | ARA5C |
| 4 | Milton & Neo-Classical Age | ARA1B | Modern English Grammar & Usage | ARA3B | An Introduction to General Linguistics & Communication | ARA5D |
| 5 | An Introduction To The Social History of England | ARB1A | History of English Literature-1500-1798 | ARB3A | Post Colonial Literatures in English | ARE5A |
| 6 | Language & Communication Skills Level-I | TSSEA | Personality Enrichment Level-I | TSSEG | Value Education | VED5Q |
| 7 | English For Competitive Exam-I | ARN1D | Environmental Studies | ENV4A | Elective Paper Ii (Nanomaterials/Polymer Chemistry) | |
| | | | Environmental Studies | | | |
| II Semester | | IV Semester | | VI Semester | | |
| 1 | Tamil-II | CLA2H | Tamil-IV | CLA4K | Shakespeare - II | ARA6A |
| 2 | English-II | CLZ2L | English-IV | CLZ4M | American Literature II - Prose & Drama | ARA6B |
| 3 | The Romantic Age | ARA2A | Twentieth Century Paper I - Poetry & Fiction | ARA4A | English Phonetics And Phonology | ARA6C |
| 4 | The Victorian Age | ARA2B | History of English Language | ARA4B | Indian Literatures in Translation | ARE6A |
| 5 | An Introduction To The Literary Forms | ARB2A | History of English Literature-1798- Present Day | ARB4A | Journalism | ARE6B |
| 6 | PAPER II- CHEMISTRY II | TSSEB | Computing Skills Level - I | TSSE1 | Extension Activities | CES6Q |
| 7 | English For Competitive Exam-II | ARN2D | Environmental Studies | ENV4A | PART V – EXTENSION ACTIVITIES | |
| 8 | SOFT SKILL II | | ENVIRONMENTAL STUDIES | | | |

| M.B.A. ELECTIVE SUBJECTS | | |
|---------------------------------|--|-------------|
| S. No. | Elective Subject | Code |
| 1 | Marketing Research and Consumer Behaviour | PMD01 |
| 2 | Corporate Finance | PMD02 |
| 3 | Advertising Management and Sales Promotion | PMD03 |
| 4 | Sales and Distribution Management | PMD04 |
| 5 | Security Analysis and Portfolio Management | PMD05 |
| 6 | Tax Management | PMD06 |
| 7 | Brand Management | PMD07 |
| 8 | Industrial Marketing | PMD08 |
| 9 | Database Management Systems | PMD09 |
| 10 | Services Marketing | PMD10 |
| 11 | System Analysis and Design | PMD11 |
| 12 | Decision Support System | PMD12 |
| 13 | E-Business | PMD13 |
| 14 | Merchant Banking and Financial Services | PMD14 |
| 15 | Human Resources Development | PMD15 |
| 16 | Customer Relationship Management | PMD 16 |
| 17 | Performance Management | PMD17 |
| 18 | Organisational Development | PMD18 |
| 19 | Retail Marketing | PMD19 |
| 20 | Rural Marketing | PMD20 |
| 21 | Derivatives Management | PMD21 |
| 22 | Banking and Insurance | PMD22 |
| 23 | Industrial and Labour Relations | PMD23 |
| 24 | International Marketing | PMD24 |
| 25 | Supply Chain Management | PMD25 |
| 26 | Quality Management | PMD26 |

| M.B.A. | | | |
|--------------------|---|---------------------|--|
| I year | | II year | |
| I Semester | | III Semester | |
| S. No. | Subject | Sub. Code | Subject |
| 1 | Management Principles and Business Ethics | PMF1A | Legal System in Business |
| 2 | Quantitative and Research Methods in Business | PMF1B | Applied Operational Research |
| 3 | Organizational Behaviour | PMF1C | Human Resource Management |
| 4 | Accounting for Managers | PMF1D | Marketing Management |
| 5 | Managerial Economics | PMF1E | Operations Management |
| 6 | Innovation and Entrepreneurship | PMF1F | Financial Management |
| 7 | Essential of Language and Communication | PSSEA | International Business |
| | | | Spoken and Presentation Skill |
| | | | PSSEB |
| II Semester | | IV Semester | |
| 1 | Strategic Management | PMF3R | Marketing Research and Consumer Behaviour/ Corporate Finance /HRD |
| 2 | Management Information System | PMF3S | Advertising Management and Sales Promotion / Merchant Banking and Financial Services |
| 3 | Industrial and Labour Relations/ Brand Management | PMF23/ PMF07 | / Performance Management |
| 4 | Tax Management/ Quality Management | PMF06/ PMF26 | Project Work & Viva-Voce |
| 5 | Service Marketing/ Organizational Development | PMF10/ PMF18 | Computing Skills |
| 6 | Banking And Insurance/ Supply Chain Management | PMF22/ PMF25 | |
| 7 | Life And Managerial Skills | PSSEC | |
| | Internship | PSSEQ | |
| | | | PMF01/PMF02/PMF15 |
| | | | PMF03/PMF14/PMF17 |
| | | | PMF4V |
| | | | PSSED |
| | | | PSSED |

| M.C.A. MASTER OF COMPUTER APPLICATION | | | | | | |
|---------------------------------------|--|--------------|--|-----------|---|-----------|
| I year | | II year | | | III year | |
| I Semester | | III Semester | | | V Semester | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Programming in C and C++ | PSG1A | Design And Analysis of Algorithms | PSG3A | Object Oriented Analysis and Design | PSG5A |
| 2 | Digital Computer Fundamentals | PSG1B | Computer Graphics | PSG3B | Web based Application Development | PSG5B |
| 3 | Open Source Software | PSG1C | Advanced Java Programming | PSG3C | Elective – II: Big Data Analytics | PSGED |
| 4 | Practical –I: Programming in C and C++Lab | PSG11 | Operating Systems | PSG3D | Elective – II: Software Testing | |
| 5 | Practical –II: Open Source Software Lab | PSG12 | Non Major Elective –II Accounting & Financial Management | PEG3A | Elective – II: Theory of Computation | |
| 6 | Non Major Elective –I Mathematics for Computer Science | PEG1A | Practical – V : Advanced Java Lab | PSG31 | Elective – III: Mobile Computing | |
| 7 | Soft Skill-I Language & Communication skill | PSSEA | Practical – VI : Operating Systems and Computer Graphics Lab | PSG32 | Elective – III: Cloud Computing | PSGEJ |
| | | | SoftSkill-3 Life & Managerial Skill | PSSEC | Elective – III: Artificial Neural Networks | |
| | | | | | Practical – IX: Web Applications Lab. | PSG51 |
| | | | | | Practical – X: Mini project | PSG52 |
| | | | | | Internship: During summer vacation 6 to 8 weeks of 2nd year | PSSEQ |
| | | | | | SoftSkill-6 Contemporary Awareness | PSSEN |

| M.C.A. MASTER OF COMPUTER APPLICATION | | | | | | |
|---------------------------------------|--|--------------|--|------------|---|-----------|
| I year | | II year | | III year | | |
| I Semester | | III Semester | | V Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Programming in C and C++ | PSG1A | Design And Analysis of Algorithms | PSG3A | Object Oriented Analysis and Design | PSG5A |
| 2 | Digital Computer Fundamentals | PSG1B | Computer Graphics | PSG3B | Web based Application Development | PSG5B |
| 3 | Open Source Software | PSG1C | Advanced Java Programming | PSG3C | Elective – II: Big Data Analytics | PSGED |
| 4 | Practical –I: Programming in C and C++Lab | PSG11 | Operating Systems | PSG3D | Elective – II: Software Testing | |
| 5 | Practical –II: Open Source Software Lab | PSG12 | Non Major Elective –II Accounting & Financial Management | PEG3A | Elective – II: Theory of Computation | |
| 6 | Non Major Elective –I Mathematics for Computer Science | PEG1A | Practical – V : Advanced Java Lab | PSG31 | Elective – III: Mobile Computing | |
| 7 | Soft Skill-I Language & Communication skill | PSSEA | Practical – VI : Operating Systems and Computer Graphics Lab | PSG32 | Elective – III: Cloud Computing | PSGEJ |
| | | | SoftSkill-3 Life & Managerial Skill | PSSEC | Elective – III: Artificial Neural Networks | |
| | | | | | Practical – IX: Web Applications Lab. | PSG51 |
| | | | | | Practical – X: Mini project | PSG52 |
| | | | | | Internship: During summer vacation 6 to 8 weeks of 2nd year | PSSEQ |
| | | | | | SoftSkill-6 Contemporary Awareness | PSSEN |

| II Semester | | IV Semester | | VI Semester | | |
|-------------|--|-------------|---|-------------|---------------------|-------|
| 1 | Data Structures | PSG2A | Computer Networks | PSG4A | Project & viva-voce | PSG6Q |
| 2 | Programming in Java | PSG2B | Database Management Systems | PSG4B | | |
| 3 | System Software | PSG2C | Software Engineering | PSG4C | | |
| 4 | Practical – III: Data Structures Using C++ Lab | PSG21 | Multimedia Systems | PSG4D | | |
| 5 | Practical –IV: Programming in Java Lab | PSG22 | Elective – I: Digital Image Processing | | | |
| 6 | Statistical Methods | PEG2A | Elective – I: E-Commerce | PSGEC | | |
| 7 | Soft Skill-2 Spoken & Presentation Skill | PSSEB | Elective – I: Information Security | | | |
| | | | Practical – VII: RDBMS Lab. | PSG41 | | |
| | | | Practical – VIII: Multimedia Systems Lab | PSG42 | | |
| | | | SoftSkill-4 Quantitative Aptitude | PSSER | | |
| | | | SoftSkill-5 Technical Writing | PSSEP | | |
| | | | Internship: During summer vacation 6 to 8 weeks | | | |

| M.Sc. BIOCHEMISTRY | | | | | |
|---------------------------|--|------------------|---------------------------------|------------------|------------------|
| I year | | | II year | | |
| I Semester | | | III Semester | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Sub. Code |
| 1 | Biomolecules | MEN1A | Biotechnology | MEN3A | MEN3A |
| 2 | Biochemical Techniques | MEN1B | Clinical Biochemistry-I | MEN3B | MEN3B |
| 3 | Physiology & Cell Biology | MEN1C | Molecular Biology | MEN3C | MEN3C |
| 4 | Practical I | MEN21 | Practical III | MEN21 | MEN21 |
| 5 | Practical II | MEN22 | Biostatistics | MENAC | MENAC |
| 6 | Microbiology | MENAA | ED Paper-II: Env. Biotechnology | MDTBV | MDTBV |
| 7 | Essentials of Language & Communication Skill | PSSEA | Life & Managerial Skill | PSSEC | PSSEC |
| | | | Internship | PSSEQ | PSSEQ |
| II Semester | | | IV Semester | | |
| 1 | Enzymes & Enzyme Technology | MEN2A | Hormones | MEN4A | MEN4A |
| 2 | Intermediary metabolism-I | MEN2B | Clinical Biochemistry-II | MEN4B | MEN4B |
| 3 | Intermediary metabolism-II | MEN2C | Practical-III | MEN3C | MEN3C |
| 4 | Practical-I | MEN21 | Project and viva | MEN4Q | MEN4Q |
| 5 | Practical-II | MEN22 | Signal transduction | MENAD | MENAD |
| 6 | Energy & Drug Metabolism | MENAB | Immunochemistry | MENAE | MENAE |
| 7 | ED: Bioinformatics and Drug Design | MDPBA | Computing Skill | PSSED | PSSED |
| | Essentials of Spoken & Presentation Skill | PSSEC | | | |
| | Internship | PSSEQ | | | |

| M.Com. MASTER OF COMMERCE | | | | | | |
|---------------------------|--|-----------|---|-----------|---------|-----------|
| I year | | | II year | | | |
| I Semester | | | III Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Advanced Corporate Accounting | KDA1E | Research Methodology | KDA3A | | |
| 2 | Financial Management | KDA1B | Knowledge management | KDA3B | | |
| 3 | Organizational Behaviour | KDA1C | Fundamentals of Information Technology | KDA31 | | |
| 4 | Managerial Economics | KDA1G | Consumer Behaviour | KDACB | | |
| 5 | Accounting for Decision Making | KDAAC | Consumer rights and education | KDACC | | |
| 6 | Soft Skill - I | PSSEA | Business ethics, Corporate Governance and social responsibility | KDAXB | | |
| | | | Soft Skill - III | PSSEC | | |
| II Semester | | | IV Semester | | | |
| 1 | Advanced cost and management accounting | KDA2A | Management Information System | KDA4A | | |
| 2 | Quantitative Techniques for Business Decisions | KDA2B | Security Analysis & Portfolio Management | KDA4B | | |
| 3 | Marketing of Services | KDA2C | Merchant Banking and Financial Services | KDA4C | | |
| 4 | Industrial Relations and Labour Welfare | KDABB | Project plus viva voce | KDA4Q | | |
| 5 | Total Quality Management | KDAXA | Advertising and salesmanship | KDACD | | |
| 6 | Internship | PSSEQ | Soft Skill - IV | PSSED | | |
| 7 | Soft Skill - I | PSSEB | | | | |

| M.Sc. APPLIED MICROBIOLOGY | | | | | | |
|-----------------------------------|--|------------------|--|------------------|----------------|------------------|
| I year | | | II year | | | |
| I Semester | | | III Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Microbial Taxonomy | MDT1A | Microbial Genetics | MDT3A | | |
| 2 | General microbiology and laboratory animal Science | MDT1B | Genetic Engineering | MDT3B | | |
| 3 | Immunology | MDT1C | Molecular Biology | MDT3C | | |
| 4 | Practical I | MDT11 | Practical III | MDT31 | | |
| 5 | Metabolic Pathways | MDTAA | Soil and Agricultural Microbiology | MDTAD | | |
| 6 | Microbial Diversity | MDTAB | Environmental Biotechnology | MDTBB | | |
| 7 | Essentials of Language & Communication Skills | PSSEA | Internship | | | |
| | | | Life & Managerial Skills | | | PSSEC |
| II Semester | | | IV Semester | | | |
| 1 | Virology | MDT2A | Food, dairy and Environmental Microbiology | MDT4A | | |
| 2 | Systematic Medical Bacteriology | MDT2B | Practical – IV | MDT41 | | |
| 3 | Mycology and Parasitology | MDT2C | Project | MDT4Q | | |
| 4 | Practical II | MDT21 | Research Methodology | MDTAE | | |
| 5 | Industrial and Pharmaceutical Microbiology | MDTAC | Computing Skills | PSSED | | |
| 6 | Biostatistics and Bio informatics | MDTBA | | | | |
| 7 | Essential of spoken & communication skills | PSSEB | | | | |

| M.Sc. BIOTECHNOLOGY | | | | | | |
|----------------------------|--|------------------|--|------------------|----------------|------------------|
| I year | | | II year | | | |
| I Semester | | | III Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Biochemistry | MDK1A | Bioinformatics | MDK3A | | MDK3A |
| 2 | Molecular Genetics | MDK1B | Immunology | MDK3B | | MDK3B |
| 3 | Molecular Cell Biology | MDK1C | Bioprocess Technology | MDK3C | | MDK3C |
| 4 | Bioinstrumentation (Elective) | MDKAA | Nano Biotechnology (Elective) | MDKAH | | MDKAH |
| 5 | Biostatistics (Elective) | MDKAB | Environmental Biotechnology(Extra disciplinary elective offered by other department) | MDTBB | | MDTBB |
| 6 | Practical - I (Exams in Semester II) | MDK11 | Internship in Industries and Research Laboratories | PSSEQ | | PSSEQ |
| 7 | Language and communication advanced Level - Soft Skill – I | PSSEA | Practical - III (Exams in Semester IV) | MDK31 | | MDK31 |
| II Semester | | | IV Semester | | | |
| 1 | Microbiology | MDK2A | Research Methodology | MDK4A | | MDK4A |
| 2 | Plant and Animal Biotechnology | MDK2B | Bioethics human rights and social issues (Elective) | MDKAL | | MDKAL |
| 3 | Genetic Engineering | MDK2C | Dissertation | MDK4Q | | MDK4Q |
| 4 | Tissue Engineering (Elective) | MDKAD | Computing Skills - Soft Skills IV | PSSED | | PSSED |
| 5 | Pharmaceutical Biotechnology (Elective) | MDKAE | | | | |
| 6 | Practical - II | MDK21 | | | | |
| 7 | Spoken and Presentation Skills | PSSEB | | | | |

| M.Sc. APPLIED ELECTRONICS | | | | | | |
|--|---|------------------|---|------------------|----------------|------------------|
| I year | | | II year | | | |
| I Semester | | | III Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Electronics Materials & Semiconductor Devices | MDS1A | Data Communication & Computer Networking | MDS3A | | |
| 2 | Mathematical Methods | MDS1B | Digital Signal Processing | MDS3B | | |
| 3 | Digital Electronics and Microprocessor | MDS1C | Basic VLSI Design & VHDL | MDS3C | | |
| 4 | Digital Electronics and Microprocessor LAB | MDS11 | DSP Laboratory | MDSAC | | |
| 5 | Power Electronics | MDSAA | Machine Vision and its Applications | MDSBC | | |
| 6 | Computer Organization and Architecture | MDSBA | Digital Image Processing | MDSBC | | |
| 7 | Soft Skill - I | PSSEA | Soft Skill - III | PSSEC | | |
| ** Internship will be carried out during the summer vacation of the first year and marks should be sent to the University by the college and the same will be included in the Third Semester Marks Statement | | | | | | |
| II Semester | | | IV Semester | | | |
| 1 | Electromagnetic theory and its Application | MDS2A | Neural Networks & Artificial Intelligence | MDS4A | | |
| 2 | Control System | MDS2B | Microwave Electronics | MDS4B | | |
| 3 | Electronics Instrumentation | MDS2C | Project & Viva Voce | MDS4Q | | |
| 4 | Embedded System Laboratory | MDS21 | Elements of Nanotechnology in Electronics | MDSAD | | |
| 5 | Opto Electronics & Fiber Optic Communication | MDSAB | Soft Skill - IV | PSSED | | |
| 6 | Embedded Systems | MDSBB | | | | |
| 7 | Soft Skill - II | PSSEB | | | | |

| M.Sc. COMPUTER SCIENCE | | | | |
|-------------------------------|---|---------------------|------------------------------------|-------|
| I year | | II year | | |
| I Semester | | III Semester | | |
| S. No. | Subject | Sub. Code | Subject | |
| Sub. Code | Subject | Sub. Code | Sub. Code | |
| 1 | Design and Analysis of Algorithms | PSD1A | Principles of Compiler Design | PSD3A |
| 2 | Advanced Java Programming | PSD1B | Information Security | PSD3B |
| 3 | System Software | PSD1C | Artificial Intelligence | PSD3C |
| 4 | Practical – I: Algorithms Lab | PSD11 | Elective – II Big data Analytics | PSDED |
| 5 | Practical – II: Advanced Java Lab. | PSD12 | Cryptography | |
| 6 | Theoretical Foundations of Computer Science | PED1A | Distributed Database Systems | |
| 7 | SoftSkill- I Language & Communication | PSSEA | Elective – III: Multimedia Systems | |
| | | | E-Commerce | |
| | | | Cloud Computing | PSDEJ |
| | | | Practical – V: Mini Project | PSD31 |
| | | | SoftSkill-4 Contemporary Awareness | PSSEN |
| | | | Internship: | PSSEQ |

| II Semester | | IV Semester | |
|-------------|---|-------------|------------------------------|
| 1 | Computer Networks | PSD2A | Project & Viva-Voce PSD4Q |
| 2 | Digital Image Processing | PSD2B | |
| 3 | Practical – III: RDBMS Lab. | PSD21 | |
| 4 | ELECTIVE-I Mobile Computing | PSDEA | |
| | Computer Simulation and Modeling | PSDEB | |
| | Computer Graphics | PSDEC | |
| 5 | Practical – IV: Image Processing in Java- Lab | PSD22 | |
| 6 | Object Oriented Analysis and Design | PED2A | |
| 7 | SoftSkill-2 -Spoken and Presentation Skill | PSSEB | |
| 8 | SoftSkill-3- Quantitative Aptitude | PSSEB | |
| 9 | Internship: During summer vacation 6 to 8 weeks | | |

| M.Sc. INFORMATION TECHNOLOGY | | | |
|-------------------------------------|---|---------------------|---|
| I year | | II year | |
| I Semester | | III Semester | |
| S. No. | Subject | Sub. Code | Subject |
| Sub. Code | | | |
| 1 | C++ and Data Structures | PSB1A | Computer Networks PSB3G |
| 2 | Computer Architecture | PSB1B | Design and Analysis of Algorithms PSB3H |
| 3 | Database Management Systems | PSB1C | Advanced Java Programming PSB3J |
| 4 | Elective –I Visual Programming | PSBEA | Information Security PSB3A |
| | E-Commerce | PSBEB | Elective – IV Mobile Computing PSBEL |
| | Programming in C | PSBEC | Elective – IV Artificial Intelligence PSBEM |
| 5 | Practical – I Data Structures Lab Using C++ | PSSB11 | Elective – IV Computer graphics PSBEN |
| S | Practical – II RDBMS Lab. | PSB12 | Practical – V: Advanced Java Lab. PSB34 |
| T | Softskill-I Language and Communication | PSSEA | SoftSkill-3 - Life and Managerial Skills PSSEC |
| | | | SoftSkill-4 - Contemporary Awareness PSSEN |
| | | | SoftSkill-4 - Internship PSSEQ |

| II Semester | | IV Semester | |
|-------------|---|-------------|------------------------------|
| 1 | Operating Systems | PSB2D | Project & Viva-Voce PSB4Q |
| 2 | Programming in Java | PSB2E | |
| 3 | Elective – II Software Engineering | PSBED | |
| | Data Warehousing and DataMining | PSBEE | |
| | Software Testing | PSBEG | |
| 4 | Elective III Internet Technology | PSBEH | |
| | Multimedia Systems | PSBEJ | |
| | Windows Programming | PSBEK | |
| 5 | Practical – III: Java Programming Lab. | PSB23 | |
| 6 | Practical – IV: Lab. Based on Elective III | PSBEI | |
| 7 | SoftSkill-2 - Spoken and Presentation Skill | PSSEB | |

| M.Sc. MATHEMATICS | | | | | | |
|-------------------|---|-----------|--|-----------|---------|-----------|
| I year | | | II year | | | |
| I Semester | | | III Semester | | | |
| S. No. | Subject | Sub. Code | Subject | Sub. Code | Subject | Sub. Code |
| 1 | Algebra I | MFF1A | Complex analysis-I | MFF3A | | |
| 2 | Real analysis- I | MFF1B | Topology | MFF3B | | |
| 3 | Ordinary differential equations | MFF1C | Operation research | MFF3C | | |
| 4 | Graph theory | MFF1D | Mechanics | MFF3D | | |
| 5 | Discrete Mathematics | MFF1AB | Number Theory & Cryptography | MFF3E | | |
| 6 | Essentials of Language and communication skills level | PSSEA | Java | MFF3F | | |
| | | | Life and Managerial Skills- Soft skill | PSSEC | | |
| II Semester | | | IV Semester | | | |
| 1 | Algebra II | MFF2A | Functional analysis | | | |
| 2 | Real analysis- II | MFF2B | Complex Analysis-II | | | |
| 3 | Partial differential equations | MFF2C | Differential geometry | | | |
| 4 | Probability theory | MFF2D | Mathematical statistics | | | |
| 5 | Mathematical Programming | MFF2E | Tensor analysis and relativity | | | |
| 6 | Programming in C++ | MFF2F | Computing Skills | | | PSSED |
| 7 | Spoken and Presentation Skills | PSSEB | | | | |

| M.Sc. VISUAL COMMUNICATION | | | |
|-----------------------------------|--|---------------------|--|
| I year | | II year | |
| I Semester | | III Semester | |
| S. No. | Subject | Sub. Code | Subject |
| 1 | Introduction to Human Communication | MCQ1A | Visual Research Method MCQ3A |
| 2 | Visualization & Storyboard | MCQ1B | Special Visual Effects (Practical) MCQ31 |
| 3 | Principles of Animation (Practical) | MCQ1C | Video Editing (Practical) MCQ32 |
| 4 | Computer Graphics & Animation – I (3D Max, Maya) | MCQ1D | Entertainment & Society MCQAE |
| 5 | Media Aesthetics | MCQAA | Film Analysis & Criticism MCQAG |
| 6 | Indian Cinema | MCQAB | Life & Managerial Skills PSSEC |
| 7 | Language and Communication | PSSEA | * Internship(Media) PSSEQ |
| II Semester | | IV Semester | |
| 1 | Film Language | MCQ2A | Computer Graphics & Animation III (Practical) MCQ41 |
| 2 | Story Development & Script writing | MCQ2B | Sound Recording & Editing (Practical) MCQ42 |
| 3 | Computer Graphics & Animation II Designing with Maya | MFF 2C | Project Management MCQ4A |
| 5 | Character Animation & Camera Techniques | MCQ2D | Research Project Work MCQ4Q |
| 6 | Visual Culture in India | MCQAC | Specialization (Project) MCQ4B |
| 7 | World Cinema | MCQAD | Gaming & Game Design MCQAH |
| | Spoken and Presentation Skills | PSSEB | Computing Skills PSSED |

| M.Phil. MICROBIOLOGY | | |
|---|---|------------------|
| With Effect from the academic year 2009 - 2010 | | |
| S. No. | Subject | Sub. Code |
| | Research Methodology | NBA |
| | Advanced Paper in Microbiology | NBB |
| | Background paper of Proposed Dissertation | NBZ |
| | 1. Enzyme Technology | |
| | 2. Microbial Bioprocess Technology | |
| | 3. Applied Microbiology | |
| II | Dissertation | NBQ |

| M.Phil. BIOCHEMISTRY | | |
|---|--------------------------------|------------------|
| With Effect from the academic year 2009 - 2010 | | |
| S. No. | Subject | Sub. Code |
| 1 | Advanced Biochemistry | PDA |
| 2 | Research Methodology | PDB |
| 3 | Background Paper* | PDZ |
| | Advanced Clinical Biochemistry | |
| | Biotechnology | |
| | Cancer Biochemistry | |
| | Enzyme Technology | |
| | Immuno- technology | |
| 4 | Dissertation Work | PDQ |

* Candidate can choose any one Paper

| M.Phil. BIOTECHNOLOGY | | |
|---|--------------------------|------------------|
| With Effect from the academic year 2009 - 2010 | | |
| S. No. | Subject | Sub. Code |
| 1 | Research methodology - 1 | NTA |
| 2 | Research methodology - 2 | NTB |
| 3 | Background Paper* | NTZ |
| | Marine Biotechnology | |
| | Microbial Biotechnology | |
| 4 | Dissertation Work | NAQ |

* Candidate can choose any one Paper

DOCTOR OF PHILOSOPHY (Ph.D.)
Ph.D. BIOTECHNOLOGY, Ph.D. MICROBIOLOGY and
Ph.D. BIOCHEMISTRY

(Revised Regulations of the University of Madras, Effective from July 2016)

ELIGIBILITY FOR ADMISSION

For purpose of admission to the Ph.D. programme a candidate should have obtained a Master's Degree in the relevant or other the sciences discipline with 55% marks in the qualifying examination. For SC/ST candidates and for candidates who have completed the PG degree before 1991, the minimum can be only 50% for admission to the Ph.D programme.

Admission for Ph.D. programme can be made two times in a year, i.e., January and July. The online application will be available during the months of December and June every year for admitting the candidates for two sessions. Candidates should submit the hard copy of their application on or before the first working day of January and July to the concerned Department where the candidates proposed to do their Research along with the prescribed fee of Rs. 500/- through online payment. SC and ST are exempted from paying the application processing fee and that they should send the copy of the proof at the time of submission of application. Admission to Ph.D. programme shall be completed in the first month itself in each session. Registration for Ph.D. must be completed within one month from the date of granting admission.

Duration of Research

Full-Time: A candidate registered as a full-time scholar for the Ph.D. programme shall work continuously in the department under a supervisor for a minimum period of THREE YEARS after provisional registration and before submission of the thesis.

Part-Time: A candidate registered for the Ph.D. programme as a part-time scholar (both internal and external) shall work for a minimum period of FOUR YEARS, after provisional registration, before submission of the Thesis.

Exemption: Exemption of ONE YEAR from the minimum duration required is permissible in respect of candidates who possess an M.Phil/M.Phil. on INTERDISCIPLINARY basis.

EXMINATION AND EVALUATION

PART I: COURSE WORK

Every candidate provisionally registered for the Ph.D. programme shall undergo course work in the first year. The course work consists of the following.

Paper I: Research Methodology

Paper II: An advanced paper in the subject concerned

Paper III: Background paper relating to the candidate's Ph.D. Work

*Candidates who posses M.Phil., or M.Tech, M.D., M.S., qualifications in the same discipline/field of research are eligible for exemption from undergoing the written examinations of all the three papers. If the degrees are not in the same discipline, they are exempted only from Paper-I Research Methodology and shall undergo written examinations for Paper-II and III.

Part-II: SUBMISSION OF SYNOPSIS AND THESIS



MOHAMED SATHAK COLLEGE OF ARTS & SCIENCE

Reaccredited with 'B' Grade by NAAC and Recognised by UGC & AICTE

Affiliated to University of Madras

Sholinganallur, Chennai-600119, Tamil Nadu, India.

website: www.msartsandscience-edu.in

THE ALMANAC 2018 - 2019

HIJIRI 1439 - 1440

The College calendar provides a diary of information and activities to keep you abreast govern your academic curricular, co curricular and extracurricular works. It must always be brought with you when you are attending the college.

June 2018

| Date | Day | Information | No. of Working days |
|-------------|------------|--|----------------------------|
| 1 | Friday | Commencement of online Ph.D. application for admission to be opened in the (University website for July session) | |
| 2 | Saturday | | |
| 3 | Sunday | | |
| 4 | Monday | | |
| 5 | Tuesday | | |
| 6 | Wednesday | | |
| 7 | Thursday | | |
| 8 | Friday | | |
| 9 | Saturday | | |
| 10 | Sunday | | |
| 11 | Monday | Last date of submission of M.Phil. Examination applications with penalty | |
| 12 | Tuesday | | |
| 13 | Wednesday | | |
| 14 | Thursday | | |
| 15 | Friday | Ramzan | |
| 16 | Saturday | | |
| 17 | Sunday | | |
| 18 | Monday | Re-opening of college for the academic year 2018-2019 | 1 |
| 19 | Tuesday | | 2 |
| 20 | Wednesday | | 3 |
| 21 | Thursday | | 4 |
| 22 | Friday | | 5 |
| 23 | Saturday | | |
| 24 | Sunday | | |
| 25 | Monday | | 6 |
| 26 | Tuesday | | 7 |
| 27 | Wednesday | | 8 |
| 28 | Thursday | | 9 |
| 29 | Friday | | 10 |
| 30 | Saturday | Working day Publication of results-UG/PG Degree Last date for submission of online Ph.D. application | 11 |

July 2018

| Date | Day | Information | No. of Working days |
|-------------|------------|--|----------------------------|
| 1 | Sunday | | |
| 2 | Monday | Commencement for D.Lit./D.Sc./L.L.B. | 12 |
| 3 | Tuesday | | 13 |
| 4 | Wednesday | | 14 |
| 5 | Thursday | | 15 |
| 6 | Friday | | 16 |
| 7 | Saturday | Working Day | 17 |
| 8 | Sunday | | |
| 9 | Monday | | 18 |
| 10 | Tuesday | | 19 |
| 11 | Wednesday | | 20 |
| 12 | Thursday | | 21 |
| 13 | Friday | | 22 |
| 14 | Saturday | | |
| 15 | Sunday | | |
| 16 | Monday | | 23 |
| 17 | Tuesday | | 24 |
| 18 | Wednesday | | 25 |
| 19 | Thursday | | 26 |
| 20 | Friday | | 27 |
| 21 | Saturday | | |
| 22 | Sunday | | |
| 23 | Monday | | 28 |
| 24 | Tuesday | | 29 |
| 25 | Wednesday | | 30 |
| 26 | Thursday | | 31 |
| 27 | Friday | | 32 |
| 28 | Saturday | Working Day | 33 |
| 29 | Sunday | | |
| 30 | Monday | | 34 |
| 31 | Tuesday | Last date for submission of Registration Application for D.Lit./D.Sc./L.L.D. for July 2018 | 35 |

August 2018

| Date | Day | Information | No. of Working days |
|------|-----------|--|---------------------|
| 1 | Wednesday | | 36 |
| 2 | Thursday | | 37 |
| 3 | Friday | | 38 |
| 4 | Saturday | | |
| 5 | Sunday | | |
| 6 | Monday | | 39 |
| 7 | Tuesday | | 40 |
| 8 | Wednesday | | 41 |
| 9 | Thursday | | 42 |
| 10 | Friday | M.Phil.Examination for 2018-2019 Paper-I | 43 |
| 11 | Saturday | M.Phil.Examination for 2018-2019 Paper-II | |
| 12 | Sunday | | |
| 13 | Monday | | 44 |
| 14 | Tuesday | | 45 |
| 15 | Wednesday | Independence Day - Holiday | |
| 16 | Thursday | | 46 |
| 17 | Friday | | 47 |
| 18 | Saturday | Working day | 48 |
| 19 | Sunday | | |
| 20 | Monday | | 49 |
| 21 | Tuesday | | 50 |
| 22 | Wednesday | Bakrid -Holiday | |
| 23 | Thursday | | 51 |
| 24 | Friday | Last date for submission of UG/PG examination application with penalty | 52 |
| 25 | Saturday | Working day | 53 |
| 26 | Sunday | | |
| 27 | Monday | Continuous Internal Assessment Test- I | 54 |
| 28 | Tuesday | Continuous Internal Assessment Test- I | 55 |
| 29 | Wednesday | Continuous Internal Assessment Test- I | 56 |
| 30 | Thursday | Continuous Internal Assessment Test- I | 57 |
| 31 | Friday | Continuous Internal Assessment Test- I | 58 |

September 2018

| Date | Day | Information | No. of Working days |
|------|-----------|------------------------------------|---------------------|
| 1 | Saturday | | |
| 2 | Sunday | Krishna Jayanthi - Holiday | |
| 3 | Monday | | 59 |
| 4 | Tuesday | | 60 |
| 5 | Wednesday | | 61 |
| 6 | Thursday | | 62 |
| 7 | Friday | | 63 |
| 8 | Saturday | | |
| 9 | Sunday | | |
| 10 | Monday | | 64 |
| 11 | Tuesday | | 65 |
| 12 | Wednesday | | 66 |
| 13 | Thursday | Vinayakar Chathurthi - Holiday | |
| 14 | Friday | | 67 |
| 15 | Saturday | Parent Teacher Association Meeting | 68 |
| 16 | Sunday | | |
| 17 | Monday | | 69 |
| 18 | Tuesday | | 70 |
| 19 | Wednesday | | 71 |
| 20 | Thursday | | 72 |
| 21 | Friday | Muharram - Holiday | |
| 22 | Saturday | | |
| 23 | Sunday | | |
| 24 | Monday | | 73 |
| 25 | Tuesday | | 74 |
| 26 | Wednesday | | 75 |
| 27 | Thursday | | 76 |
| 28 | Friday | | 78 |
| 29 | Saturday | Working day | 79 |
| 30 | Sunday | | |

October 2018

| Date | Day | Information | No. of Working days |
|------|-----------|--|---------------------|
| 1 | Monday | | 80 |
| 2 | Tuesday | Gandhi Jayanthi - Holiday | |
| 3 | Wednesday | | 81 |
| 4 | Thursday | | 82 |
| 5 | Friday | | 83 |
| 6 | Saturday | | |
| 7 | Sunday | | |
| 8 | Monday | Model University Examination | 84 |
| 9 | Tuesday | Model University Examination | 85 |
| 10 | Wednesday | Model University Examination | 86 |
| 11 | Thursday | Model University Examination | 87 |
| 12 | Friday | Model University Examination | 88 |
| 13 | Saturday | | |
| 14 | Sunday | | |
| 15 | Monday | | 89 |
| 16 | Tuesday | Last working day | 90 |
| 17 | Wednesday | Commencement of practical examinations for UG/PG/Professional degree courses | |
| 18 | Thursday | Ayutha Pooja - Holiday | |
| 19 | Friday | Vijayadasami - Holiday | |
| 20 | Saturday | | |
| 21 | Sunday | | |
| 22 | Monday | | |
| 23 | Tuesday | | |
| 24 | Wednesday | | |
| 25 | Thursday | | |
| 26 | Friday | | |
| 27 | Saturday | | |
| 28 | Sunday | | |
| 29 | Monday | | |
| 30 | Tuesday | | |
| 31 | Wednesday | 1.Submission of M.Phil dissertation without penalty 2. Last date for submission of applications for new course and for additional sections for the academic year 2018-2019 without penalty. | |

November 2018

| Date | Day | Information | No. of Working days |
|------|-----------|---|---------------------|
| 1 | Thursday | Commencement of Theory examination for UG/PG/Professional degree odd semester | |
| 2 | Friday | | |
| 3 | Saturday | | |
| 4 | Sunday | | |
| 5 | Monday | | |
| 6 | Tuesday | Deepavali - Holiday | |
| 7 | Wednesday | | |
| 8 | Thursday | | |
| 9 | Friday | | |
| 10 | Saturday | | |
| 11 | Sunday | | |
| 12 | Monday | | |
| 13 | Tuesday | | |
| 14 | Wednesday | | |
| 15 | Thursday | | |
| 16 | Friday | | |
| 17 | Saturday | | |
| 18 | Sunday | | |
| 19 | Monday | | |
| 20 | Tuesday | | |
| 21 | Wednesday | Milad-un-Nabi - Holiday | |
| 22 | Thursday | Re-opening of colleges for even semester | 1 |
| 23 | Friday | | 2 |
| 24 | Saturday | | 3 |
| 25 | Sunday | | |
| 26 | Monday | | 4 |
| 27 | Tuesday | | 5 |
| 28 | Wednesday | | 6 |
| 29 | Thursday | | 7 |
| 30 | Friday | | 8 |

December 2018

| Date | Day | Information | No. of Working days |
|------|-----------|---|---------------------|
| 1 | Saturday | Working day Commencement of online Ph.D. application for admission to be opened in the University website for January session | 9 |
| 2 | Sunday | | |
| 3 | Monday | | 10 |
| 4 | Tuesday | | 11 |
| 5 | Wednesday | | 12 |
| 6 | Thursday | | 13 |
| 7 | Friday | | 14 |
| 8 | Saturday | Working day | 15 |
| 9 | Sunday | | |
| 10 | Monday | | 16 |
| 11 | Tuesday | | 17 |
| 12 | Wednesday | Last date for submission of applications of colleges / courses and for additional sections for the academic year 2018-2019 with penalty | 18 |
| 13 | Thursday | | 19 |
| 14 | Friday | | 20 |
| 15 | Saturday | Working day | 21 |
| 16 | Sunday | | |
| 17 | Monday | | 22 |
| 18 | Tuesday | | 23 |
| 19 | Wednesday | | 24 |
| 20 | Thursday | Valuation begins | |
| 21 | Friday | | |
| 22 | Saturday | | |
| 23 | Sunday | | |
| 24 | Monday | | |
| 25 | Tuesday | Christmas - Holiday | |
| 26 | Wednesday | | |
| 27 | Thursday | | |
| 28 | Friday | | |
| 29 | Saturday | | |
| 30 | Sunday | | |
| 31 | Monday | Last date for submission of online Ph.D. application | |

January 2019

| Date | Day | Information | No. of Working days |
|------|-----------|---|---------------------|
| 1 | Tuesday | New Year Day - Holiday | |
| 2 | Wednesday | Re-opening after valuation/issue of Approval D.Lit/D.Sc. | 25 |
| 3 | Thursday | | 26 |
| 4 | Friday | | 27 |
| 5 | Saturday | Working day | 28 |
| 6 | Sunday | | |
| 7 | Monday | | 29 |
| 8 | Tuesday | | 30 |
| 9 | Wednesday | | 31 |
| 10 | Thursday | | 32 |
| 11 | Friday | | 33 |
| 12 | Saturday | Working day | 34 |
| 13 | Sunday | | |
| 14 | Monday | Pongal - Holiday | |
| 15 | Tuesday | | |
| 16 | Wednesday | Thiruvalluvar Day | |
| 17 | Thursday | | 35 |
| 18 | Friday | | 36 |
| 19 | Saturday | Working day | 37 |
| 20 | Sunday | | |
| 21 | Monday | | 38 |
| 22 | Tuesday | | 39 |
| 23 | Wednesday | | 40 |
| 24 | Thursday | | 41 |
| 25 | Friday | | 42 |
| 26 | Saturday | Republic Day - Holiday | |
| 27 | Sunday | | |
| 28 | Monday | | 43 |
| 29 | Tuesday | | 44 |
| 30 | Wednesday | | 45 |
| 31 | Thursday | <ol style="list-style-type: none"> 1. Last date for submission of Registration Application for D.Litt./D.Sc./L.L.D. for January 2019. 2. Publication of results UG/PG/Professional Degree courses | |

February 2019

| Date | Day | Information | No. of Working days |
|-------------|------------|---|----------------------------|
| 1 | Friday | | 47 |
| 2 | Saturday | Working day | 48 |
| 3 | Sunday | | |
| 4 | Monday | CIA Examination | 49 |
| 5 | Tuesday | CIA Examination | 50 |
| 6 | Wednesday | CIA Examination | 51 |
| 7 | Thursday | CIA Examination | 52 |
| 8 | Friday | CIA Examination | 53 |
| 9 | Saturday | Working day | 54 |
| 10 | Sunday | | |
| 11 | Monday | | 55 |
| 12 | Tuesday | | 56 |
| 13 | Wednesday | | 57 |
| 14 | Thursday | | 58 |
| 15 | Friday | | 59 |
| 16 | Saturday | Working day | 60 |
| 17 | Sunday | | |
| 18 | Monday | | 61 |
| 19 | Tuesday | | 62 |
| 20 | Wednesday | | 63 |
| 21 | Thursday | Last date for submission of UG/PG examination applications | 64 |
| 22 | Friday | | 65 |
| 23 | Saturday | Working day | 66 |
| 24 | Sunday | | |
| 25 | Monday | | 67 |
| 26 | Tuesday | | 68 |
| 27 | Wednesday | | 69 |
| 28 | Thursday | Last date for submission of UG/PG examination applications with penalty | 70 |

March 2019

| Date | Day | Information | No. of Working days |
|------|-----------|--|---------------------|
| 1 | Friday | | 71 |
| 2 | Saturday | Working day | 72 |
| 3 | Sunday | | |
| 4 | Monday | Model University Examination | 73 |
| 5 | Tuesday | Model University Examination | 74 |
| 6 | Wednesday | Model University Examination | 75 |
| 7 | Thursday | Model University Examination | 76 |
| 8 | Friday | Model University Examination | 77 |
| 9 | Saturday | Working day | 78 |
| 10 | Sunday | | |
| 11 | Monday | | 79 |
| 12 | Tuesday | | 80 |
| 13 | Wednesday | | 81 |
| 14 | Thursday | | 82 |
| 15 | Friday | Commencement of Practical examinations for UG/PG Professional degree courses - Even semester | 83 |
| 16 | Saturday | Working day | 84 |
| 17 | Sunday | | |
| 18 | Monday | | 85 |
| 19 | Tuesday | | 86 |
| 20 | Wednesday | | 87 |
| 21 | Thursday | | 88 |
| 22 | Friday | | 89 |
| 23 | Saturday | Last working day | 90 |
| 24 | Sunday | | |
| 25 | Monday | | |
| 26 | Tuesday | | |
| 27 | Wednesday | | |
| 28 | Thursday | | |
| 29 | Friday | | |
| 30 | Saturday | | |
| 31 | Sunday | | |

April 2019

| Date | Day | Information | No. of Working days |
|------|-----------|--|---------------------|
| 1 | Monday | Commencement of Theory Examination for UG/PG Professional degree courses-Even semester | |
| 2 | Tuesday | | |
| 3 | Wednesday | | |
| 4 | Thursday | | |
| 5 | Friday | | |
| 6 | Saturday | Telugu New Year - Holiday | |
| 7 | Sunday | | |
| 8 | Monday | | |
| 9 | Tuesday | | |
| 10 | Wednesday | | |
| 11 | Thursday | | |
| 12 | Friday | | |
| 13 | Saturday | | |
| 14 | Sunday | Tamil New Year's day/Dr.B.R.Ambedkar Birthday | |
| 15 | Monday | | |
| 16 | Tuesday | | |
| 17 | Wednesday | Mahavir Jayanthi - Holiday | |
| 18 | Thursday | | |
| 19 | Friday | Good Friday - Holiday | |
| 20 | Saturday | | |
| 21 | Sunday | | |
| 22 | Monday | | |
| 23 | Tuesday | | |
| 24 | Wednesday | | |
| 25 | Thursday | | |
| 26 | Friday | | |
| 27 | Saturday | | |
| 28 | Sunday | | |
| 29 | Monday | | |
| 30 | Tuesday | | |

May 2019

| Date | Day | Information | No. of Working days |
|-------------|------------|---|----------------------------|
| 1 | Wednesday | May Day - Holiday | |
| 2 | Thursday | | |
| 3 | Friday | | |
| 4 | Saturday | | |
| 5 | Sunday | | |
| 6 | Monday | | |
| 7 | Tuesday | | |
| 8 | Wednesday | | |
| 9 | Thursday | | |
| 10 | Friday | | |
| 11 | Saturday | | |
| 12 | Sunday | | |
| 13 | Monday | | |
| 14 | Tuesday | | |
| 15 | Wednesday | | |
| 16 | Thursday | | |
| 17 | Friday | | |
| 18 | Saturday | | |
| 19 | Sunday | | |
| 20 | Monday | | |
| 21 | Tuesday | Valuation begins | |
| 22 | Wednesday | | |
| 23 | Thursday | | |
| 24 | Friday | | |
| 25 | Saturday | | |
| 26 | Sunday | | |
| 27 | Monday | | |
| 28 | Tuesday | | |
| 29 | Wednesday | | |
| 30 | Thursday | | |
| 31 | Friday | Last date for submission of M.Phil. examination application | |

TIME TABLE

| DAY ORDER | 1 | 2 | 3 | BREAK | | | 4 | 5 |
|------------------|----------|----------|----------|--------------|--|--|----------|----------|
| I | | | | | | | | |
| II | | | | | | | | |
| III | | | | | | | | |
| IV | | | | | | | | |
| V | | | | | | | | |
| VI | | | | | | | | |

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